

**Goffstown Public Library Board of Trustees
Building & Facilities Committee
Meeting Minutes – April 6, 2022**

Call to order: 6:33 p.m.

In attendance: Samantha Homan, Marc Van De Water, Bill Kordas, Dianne Hathaway (Library Director)

Old Business

1. Approval of minutes from February 2, 2022
 - a. Motion to approve by M. Van De Water, seconded by S. Homan – yay (2), abstain (1), motion passed
2. Introduction & welcome, Bill!
3. Outstanding building updates
 - a. Breaker wiring repair from radiant flooring still outstanding but operational
4. 2022 B&F goals discussion
 - a. Discussion around acquiring parking lot estimate. Tabled to review with Jason and Fred at next full board meeting.
 - b. Review LCHIP information:
 - i. Webinar recording: https://www.lchip.org/images/GMT20220222-150039_Recording_1920x1080.mp4
 - ii. Eligibility self-assessment: <https://www.lchip.org/images/Historic%20Rehabilitation%20Grants%20Eligibility%20Self%20Assessment%20Tool.pdf>
 - c. Explore grant opportunities and other options to obtain funding for building project. Review at next B&F meeting to determine SMART goal.
 - i. Other sources: NH Charitable Foundation, T-Mobile Hometown Grant Program
5. Library tour – if necessary

New business

1. Updates from Dianne
 - a. Building deficiencies report
 - b. Emergency phone in elevator found to be out of service. Elevator inspection scheduled for April 19. Plug on the modem had disconnected and was repaired by IT. This is the only remaining copper line.
 - c. Aimee Huntemann and Dianne will give two building tours at Old Home Day.
 - d. Second floor toilet broke today. This is a recurring issue, as the toilet is old and new parts don't fit well. Will be replaced this year.
 - e. Budget Committee requested a building tour. TBD.
2. Open forum
 - a. Bill will take minutes for July & August; Marc will take minutes for all other months

b. Revisit election of chair in September

Adjournment: 7:16 p.m.