

**UNOFFICIAL
AS OF 07/01/01**

**LIBRARY TRUSTEES
MINUTES**

JUNE 20, 2001

PRESENT: Mark Choquette, Ken Rose and Barbara Griffin. Also present were Library Director Dianne Hathaway and Assistant Director Amy Lapointe.

Vice Chair Griffin called the meeting to order at 7:05 p.m. A quorum was not established.

TREASURER'S REPORT:

The May Expenditure Report and the Account Information were provided to the Board members. No determination has been made concerning the IBM Stock Certificates. Ken will provide Dianne with a telephone number for IBM Investment Relations. Dianne will contact the Town Administrator to see if they may be in need of the safe deposit box.

DIRECTOR'S REPORT:

Building Issues –

The air conditioning unit on the second floor has been replaced. The roof will be repaired shortly. The front lawn and curb was damaged from a motor vehicle accident. The accident report will be sent to the Finance Department and then forwarded to the insurance carrier.

Internet Provider –

The Internet provider has changed. The previous provider lacked the support that was needed.

Status of New Staff –

A new page has been hired and will begin on Monday, June 25.

MARC Workshop –

The workshop was very well attended by the staff members.

Book Sale –

The Friends of the Library recently held a book sale on Old Home Day. They raised \$1,100.

May Statistics –

The May statistics were reviewed. The figures are higher than May 2000.

Bookends Column –

The newspaper column was included in the Board's packet.

Public Invitations –

Dianne was invited to testify at a recent Senate Hearing in Concord by the State Librarian. Amy commented that she did a terrific job. Dianne also spoke to the students at Maple Avenue Elementary School for Career Day.

UNFINISHED BUSINESS:

Front Lawn Sign –

Dianne will contact Carolyn Benthien and Terry Pare to continue the work on this project. They are also waiting to obtain a landscaping design from the Main Street Design Team.

NEW BUSINESS:

2002 Budget –

The budget discussions will begin at the July meeting. Dianne advised the Board that a staff member has requested reimbursement for courses she will be taking toward her Master's Degree in Library Science.

All Board's Meeting –

The All Board's Meeting is scheduled for June 27.

Meeting adjourned.

Respectfully submitted,

Jo Ann D'Avanza

NOTE TO TRUSTEES:

THE TRUSTEES WILL BE DISCUSSING THE GOFFSTOWN PUBLIC LIBRARY PERSONNEL POLICY AT THEIR JULY MEETING. IF YOU DO NOT HAVE A COPY, PLEASE STOP BY THE LIBRARY AND PICK ONE UP.