

**UNOFFICIAL
AS OF 01/21/01**

**LIBRARY TRUSTEES
MINUTES**

JANUARY 17, 2001

PRESENT: Carolyn Benthien (Chair), Barbara Totherow, Russ Vanderhorst, Terry Pare and Ken Rose. Also present were Library Director Dianne Hathaway and Assistant Director Amy Lapointe.

Public Present: George Fullerton, Budget Committee Rep.

Chairman Benthien called the meeting to order at 7:12 p.m.

APPROVAL OF DECEMBER 2000 MINUTES:

K. Rose moved, seconded by R. Vanderhorst to approve the minutes as presented. Voted unanimously in the affirmative.

TREASURER'S REPORT:

There was no report from the Treasurer due to the resignation of the Finance Director. Dianne reported that she will contact Andy Zerlog and request that \$5,200 be deducted from the Merrill Trust Account for the computer workstation.

DIRECTOR'S REPORT:

Outreach Service – Amy reported that the outreach service has been expanded to include the Women's Prison. Terry responded that the library might want to explore the opportunity for future grants for this program.

Budget Process – The budget hearings have been conducted. The Budget Committee supported the 4% COLA increase for non-union employees. February 7 is scheduled for the Town Deliberative Session at Goffstown High School.

Landscape Project – The Trustees received a diagram of the proposed landscaping project at the last Board meeting. There were no further comments.

Status of Staff Hiring – The two vacant positions are still open. Only one application was received. Staffing is currently short 62 hours per week.

December/Year End Statistics – The Board reviewed the year-end statistics.

Goffstown Public Library Endowment Fund – The Trustees have turned over \$99,133.51 to the NH Charitable Foundation.

A portion of these monies will be reinvested and the library will receive a quarterly check. This does provide a wonderful vehicle for encouraging future gifts. Carolyn provided a copy of the brochure developed by the Manchester City Library. Carolyn suggested that the Trustees develop a brochure for the Goffstown Library to encourage future donations. Carolyn and Dianne will work on this project.

Bookends Column – Received by the Board. Dianne was asked to mention the endowment fund in the next column.

Year End Report – Dianne prepared the year-end report for the Annual Town Report. Carolyn stated that this report was well done.

UNFINISHED BUSINESS:

Strategic Goals – This will be discussed and adopted at the next Board meeting.

Trustee Elections – Ken Rose stated that he would run for re-election.

NEW BUSINESS:

There was no new business to come before the Board.

PUBLIC COMMENT:

George Fullerton stated that it was good to see the library represented at the Budget Committee's public hearing last evening.

R. Vanderhorst moved, seconded by T. Pare to adjourn the meeting at 8:55 p.m. So voted.

Respectfully submitted,

Jo Ann D'Avanza