

**LIBRARY TRUSTEES MEETING
MINUTES**

MARCH 17, 1999

PRESENT: Carolyn Benthien (Chair), Barbara Griffin, Ken Rose, Russ Vanderhorst and Bill Exner. Also present was Dianne Hathaway, Library Director.

Public Present: George Fullerton, Budget Committee rep., and Charlie Carr.

Chairman Benthien called the meeting to order at 7:04 p.m. B. Griffin administered the Oath of Office to Russ Vanderhorst. Carolyn welcomed the new Board member. An orientation workshop will be held on April 27 at the Health and Human Services Building in Concord. On May 27 a conference for Library Trustees will also be held. If interested, please contact Dianne Hathaway.

APPROVAL OF MINUTES OF FEBRUARY 17, 1999:

K. Rose moved, seconded by B. Griffin to approve the minutes as presented. Vote: 4-in favor, 0-opposed, 1-abstained (R. Vanderhorst). Motion carried.

TREASURER'S REPORT:

The following reports were reviewed:

Account Information

Restricted Funds

Overview of library budget for facility and administration

B. Exner moved, seconded by K. Rose to accept the Treasurer's Report. Voted unanimously in the affirmative.

DIRECTOR'S REPORT:

Dianne reported that GMILCS needs to be upgraded to make it Y2K compliant. The upgrade with Dynix should be completed within 4-6 months. Bell Atlantic will install the 56K modem line next Wednesday. Once that installation is complete, a contract will be signed with SERESC for Internet access. A proposed Internet policy will be provided by Dianne and submitted to the Board for review. Dianne will also provide a proposal for a maintenance agreement.

An Open House is scheduled for Sunday, April 11, 1999 from 1 p.m. through 3 p.m. for National Library Week.

The library will be conducting a customer survey shortly.

Programming for the month of April includes:

April 13 - Book Discussion Group - *The Jump-Off Creek* by Molly Gloss.

April 14 - "Night of a Thousand Star" with Doug Clegg.

Earth Day: April 17 "Create-a-Theme" Poster Workshop & Exhibition and April 20 "Recycled Art".

Today was "Eating of the Greens" at the library. This was sponsored by the Wellness Committee. Every department received a fruit basket. A "Pig Party" will be held on Tuesday, March 23, 1999 at 6:30 p.m. with storyteller John Connor and Malarkey.

PSNH did install a new light in the back parking lot.

Carolyn suggested that programming be available for the children during school vacation weeks.

The library collected \$125.04 and 194 items of food for the Goffstown Network.

UNFINISHED BUSINESS:

Policy Manuel Revisions - Ken reported he has not had a chance to work on this. He will turn this over to Dianne and Marsha. Charlie Carr did collect all of the necessary data for this project.

Front Door Repairs - No report.

Signs - \$2,500 has been encumbered for signs. The dedication plaque will be installed prior to the Open House. Carolyn had a photo of a donor tree. She thought this would work better than a plaque. The Board agreed with this, and asked Carolyn to obtain further information.

Building Issues - The electrical issues have not yet been resolved. There was some leakage behind the circulation desk during a heavy rain storm recently.

NEW BUSINESS:

A strategic planning session was scheduled for all Library Trustees on Friday, April 9 at 5:30 p.m. at the library.

C. Benthien met with Superintendent Lockwood and discussed a partnership between the schools and the library for adult education.

ELECTION OF OFFICERS:

B. Griffin nominated Carolyn Benthien as Chair. Voted unanimously in the affirmative. R. Vanderhorst nominated Barbara Griffin as Vice-Chair. Voted unanimously in the affirmative.

K. Rose moved, seconded by R. Vanderhorst to adjourn the meeting at 8:23 p.m. So voted.

Respectfully submitted,

Jo Ann D'Avanza

THESE MINUTES ARE SUBJECT TO APPROVAL

INVOICE:

Library Trustees Meeting
January 20, 1999

4.5 hours @ \$11.00 per hour.....\$49.50

Jo Ann D'Avanza
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