

**LIBRARY TRUSTEE
MINUTES**

AUGUST 11, 1998

PRESENT: Carolyn Benthien (Chair), Barbara Griffin, Mark Choquette, Ricci Allard, Cathy Ball and Bill Exner (arrived at 7:12 p.m.).

Chairman Benthien called the meeting to order at 7:06 p.m.

NON-PUBLIC SESSION RSA 91-A:3 II e:

B. Griffin moved, seconded by M. Choquette to enter non-public session. A roll call vote was taken with all members voting in the affirmative.

B. Griffin moved, seconded by M. Choquette to exit non-public session. A roll call vote was taken with all members voting in the affirmative.

C. Ball moved to seal the minutes of the non-public session of August 11, 1998 until the Library Trustee Chair has received confirmation of the Settlement of Claim by the Library's attorney. Seconded by B. Griffin. Voted unanimously in the affirmative.

The Board reviewed the Library's budget. There is a shortage of staff hours. The Trustees discussed the possibility of closing the main library on Mondays until the end of December and the branch library on Wednesdays. The Board reviewed the staff's schedule and a recommended plan for changes in staff hours. The Board reviewed recommended budget revisions as well.

B. Exner moved to approve the recommended reorganization budget, including closing the main library on Mondays and the branch library on Wednesdays until the end of December. Seconded by M. Choquette.

This recommendation will attempt to deal with the issues arising out of the current staff shortage, and to provide adequate coverage when open.

Cathy asked for clarification. This plan would give the Trustees the authority to take two part-time people and offer them full-time positions, begin a search for three 20-hour people as library aides, hire one more page for a total of 30 hours of pages available during the week.

Vote: 5-in favor, 1-opposed. Motion carried.

Carolyn will send a letter to George Fullerton, Budget Committee rep for the Library, outlining the Trustee's position on the budget concerns.

B. Griffin moved, seconded by M. Choquette to close the branch library during the week of August 17 due to a staffing shortage. Voted unanimously in the affirmative.

OTHER BUSINESS:

Mark Choquette met with the GDC regarding renovations to the Town Common. They asked if the Library had any plans to add additional landscaping features to the Library's land. The Board suggested that this work be donated.

Mark will continue to work with Nu-Wave to proceed forward with the proposed work.

The air conditioning system may need to be replaced for next year. Mark suggested that request for bids be sent out.

M. Choquette moved, seconded by C. Ball to adjourn the meeting. So voted.

Respectfully submitted,

Jo Ann D'Avanza

THESE MINUTES ARE SUBJECT TO APPROVAL