

**LIBRARY TRUSTEES  
NON-PUBLIC MEETING  
MINUTES**

**APRIL 1, 1998**

**PRESENT:** Carolyn Benthien (Chair), Cathy Ball, Barbara Griffin, Bill Exner, Ricci Allard, Mark Choquette and Ken Rose.

Chairman Benthien called the meeting to order at 7:14 p.m.

**B. Griffin moved, seconded by C. Ball to enter non-public session at 7:15 p.m. under RSA 91-A:3 II (a). A roll call vote was taken with all members voting in the affirmative.**

The Board reviewed a letter from Attorney Paul Fitzgerald, dated April 1, 1998. They reviewed a letter from Attorney John Meyer to Attorney Paul Fitzgerald, dated March 24, 1998. They also reviewed a memo from Janet Bartels to Carolyn Benthien, dated March 26, 1998. The Board also received a copy of a letter of resignation from Susan Sullivan, dated March 26, 1998, and a memo from John Scruton to Janet Bartels, dated March 30, 1998.

Attorney Fitzgerald recommended that the Board cease negotiations and move forward on the performance review.

Barbara suggested that a form letter be hand-delivered to Janet Bartels setting forth the dates available for this performance review and have Janet sign off on this letter.

There was a question as to whether Janet can have her attorney present during the performance review.

Carolyn was instructed to call Paul Fitzgerald and proceed with his recommendation. All negotiations are ended. The conclusion of the evaluation process will be scheduled ASAP.

Schedule of events:

1. Give Janet chance to respond to performance evaluation next week.
2. Sub-Committee will provide recommendation at the end of the next Trustee meeting of April 14, 1998.

The Board agreed to hold the performance evaluation on April 9, 1998 from 9:30 a.m. to 11:00 a.m. at the library.

The next Board meeting will be held on Tuesday, April 14, 1998 at 7:00 p.m.

A tentative date of Thursday, April 16, 1998 will be set up with Attorney Fitzgerald.

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**M. Choquette moved, seconded by R. Allard to return to public session at 8:40 p.m. A roll call vote was taken with all members voting in the affirmative.**

**B. Griffin moved, seconded by C. Ball to seal the non-public minutes for ten years. Voted unanimously in the affirmative.**

**M. Choquette moved, seconded by R. Allard to adjourn the meeting at 8:41 p.m. So voted.**

Respectfully submitted,

Jo Ann D'Avanza

**THESE MINUTES ARE SUBJECT TO APPROVAL**