

**LIBRARY TRUSTEES  
MINUTES**

**JUNE 18, 1997**

**PRESENT:** Marc Choquette, Cathy Ball, Barbara Griffin, Bill Exner and Al Packard (arrived at 7:35 p.m.) Also present was Janet Bartels, Library Director.

C. Ball called the meeting to order at 7:05 p.m.

**TREASURER'S REPORT:**

**Organization Budget Report** - Facilities and benefits may need adjusting. Janet will discuss this with Maureen McLean.

**Trust Fund Report** - The Spartan Account (used for books), Town Trust Funds (used for magazines), Stock Account and EBSCO bill (bulk of periodicals) were reviewed.

**DIRECTOR'S REPORT:**

**Personnel** - Janet reported she is looking for a temp for the Library Technician position. Prior ads have not been very successful. Two of the youth pages have graduated and will need to be replaced in July or August. Janet recommended two people to fill the two vacant 20 hour/week Library Aide positions. **A. Packard moved, seconded by B. Exner to hire Lindsey Day and Ellen Gantley for the Library Aide positions. Voted unanimously in the affirmative.**

**LSCA Grant** - The first payment of \$4,500 has been submitted to Maureen. Janet is looking for more equipment to hook up PV and Town Alarm.

**Summer Reading Programs** - These programs will begin the first week of July.

**Scheduling** - The library will be closed on Saturdays during the summer months.

**Donation** - A donation to children's services was received from the Junior Women's Club in memory of Pat Bruno.

**Purchase** - Janet purchased puppet theaters and big pillows for a cost of \$431.34.

**Humanities Council** - Grants were received for a McDowell Poets Group and three programs for adult discussion groups.

**Reorganization** - This matter was put on hold.

**Telephone System** - Prices were received for a new telephone system. **M. Choquette moved to accept the bid as recommended by the Director for the new telephone system. Seconded by**

**B. Griffin Voted unanimously in the affirmative.**

**Lighting** - Janet purchased lighting for the third floor for a cost of \$49.00 **M. Choquette moved, seconded by B. Griffin to reimburse the director for the costs of the florescent lights. Voted unanimously in the affirmative.**

**Additional Items Needed** - Ladder and stools with backs are needed. Janet will check with Carolyn concerning the purchase of the ladder. Janet will submit a proposal regarding the stools. Janet will also obtain information on a handicapped drinking fountain. Barbara suggested a paper cup dispenser be installed.

**Stone Wall** - Janet advised that an area of the stone wall needs to be rebuilt. Bill will check into this. Landscaping will be included in the 1998 budget request.

**Plaques** - This will be discussed at the next meeting.

**Budget** - The budget is due to the Board of Selectmen by September 1. Barbara and Janet will work on a spreadsheet.

**Grant Hearing** - Janet will find out if a hearing is necessary to accept these grants.

**OLD BUSINESS:**

**Dedication** - Ricci did a great job in organizing the dedication ceremony. Al Packard suggested a package submitted to the Historical Society concerning the renovation project.

**Fire Extinguishers** - Cathy instructed Janet to call the fire extinguisher company to find out when the extinguishers need to be recharged. There also needs to be a printed sign installed on the fire panel door.

**Sign on the Front Door** - Cathy reported that Carolyn suggested the sign on the front door be changed to read, "**Welcome to the Library**".

**Formation of Building and Grounds Committee** - Brian had previously recommended that the building committee be disbanded and that a building and grounds committee be formed. This will be reevaluated in the near future.

**Renovation of Children's Library Room** - The furniture will be moved back in place this week.

**Lease for Pinardville Branch** - A meeting has yet to be scheduled with the Pinardville Community Association concerning this space.

**C.I.P. Presentation** - The Trustees will request that a line be included in the CIP plan for the Pinardville Branch with no money attached to it.

**GMILCS Budget for 1998/99** - Al questioned the amount owed for Goffstown's share. Dues were increased by approximately 30%. Goffstown is being charged 4.3% of the total budget. Al questioned why the percentage is 4.7% if Goffstown's share is 3.4%. Janet will find out from GMILCS. Goffstown has just gone online. The increase is due to additional personnel at GMILCS.

Cathy asked at what point in time the Goffstown Library would be able to take advantage of the full services GMILCS offers. Janet stated the library would need the full frame technology.

The board asked for an explanation concerning the formula. This will be discussed further at the next meeting.

**NEXT MEETING:**

**WEDNESDAY, JULY 16, 1997 - Children's Room**

**A. Packard moved, seconded by B. Exner to adjourn the meeting at 9:20 p.m.**

Respectfully submitted,

Jo Ann D'Avanza

**THESE MINUTES ARE SUBJECT TO APPROVAL**

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**INVOICE:**

Library Trustee Minutes  
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4 hours @ \$10.00 per hour.....\$40.00

Jo Ann D'Avanza  
PO Box 314  
Goffstown, NH 03045

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