

**GOFFSTOWN LIBRARY
BUILDING COMMITTEE MINUTES**

MARCH 19, 1997

PRESENT: Dave Maynard (Brookstone Builders), Gary Meehan (Meehan Architects), Cathy Ball, Janet Bartels, Brian McLaughlin, John Scruton and Jack Boardman (Brookstone Builders).

The meeting was called to order at 8:40 a.m.

The minutes of the March 12 meeting were reviewed.

Schedule -

Dave reported that they are trying to complete this project by the end of the month.

Telephone -

A designated telephone line is needed for the elevator. John Scruton will contact the telephone company.

Front Door -

Dave is waiting for an estimate on refinishing the front entryway door.

Painting -

Cathy reported that the Board of Trustees voted to accept the bid proposal from Brookstone Builders to paint the exterior of the building.

Door to Third Level -

Gary is waiting to hear from the Fire Chief as to whether this door can be removed.

Requisitions -

Janet submitted the latest requisition to the Finance Department.

Lettering -

The committee agreed to use the 'Roman Classic' lettering for the exterior of the building.

Ladder -

Cathy was concerned that the ladder may slip off the track. Dave will check whether a safety device can be installed. Cathy also asked Dave to check the cost of a second ladder. The sharp edges on the oak columns were also a safety concern. Gary will check to see if a bumper can be installed.

Carpeting -

The carpeting is being provided by CPR Contract Flooring/Bob Dahl 624-1166.

Inspections -

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Mr. Neveu has inspected the project over the last few months. The occupancy permit must be obtained prior to the elevator inspection. There is only one elevator inspector in the State of NH. Brookstone Builders will contact the inspector when the occupancy permit has been received.

Oak Desk -

Janet reported that the carpenter will be assembling the oak desk next week.

John advised Janet that she will need to decide what items should be moved back to the library. This needs to be done shortly.

Parking Area -

Brian advised that the parking lot needs to be paved. John suggested that the Trustees send a letter to the Board of Selectmen.

The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Jo Ann D'Avanza

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INVOICE:

Building Committee minutes/Library
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2.5 hours @ \$10.00 per hour.....\$25.00

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