

**GOFFSTOWN LIBRARY
BUILDING COMMITTEE MEETING
MINUTES**

DECEMBER 11, 1996

PRESENT: Jack Boardman (Brookstone Builders), Brian McLaughlin, Paula Sayles (Brookstone Builders), Dave Maynard (Brookstone Builders), Jim Bartlett (Meehan Architects) and Janet Bartels.

The meeting was called to order at 8:15 a.m.

The committee discussed the book drop location and proper height.

They are working on Change Order No. 4 for data cabling. Duplex outlets will be wired individually.

The Change Orders for knob and tube and the stone granite removal were presented.

Review of December 4 Minutes -

Carolyn Benthien signed the Change Order for the wiring and the granite removal. Under Computer Cabling on page 1, "telephone lines" should be changed to read "conduit lines".

Electrical -

Brian asked Dave to find out the cost for installing a security system after the project is completed.

J. Boardman: The opening for the doorway cut is presently 6'6". We have a problem with the hemlock tree. When it comes time to do the masonry work, if the Town wants to wrap it and get it out of the way, we can work around it.

D. Maynard: I recommend you do not wrap it until the day before.

Janet will contact the Town Departments or a landscaper to ask for help in wrapping this tree.

J. Bartels: I will get somebody to wrap the tree, but I want to make sure nothing happens to this tree before we wrap it.

The tree will need to be wrapped after January 1.

The issue of snow removal was discussed. Brian will review the contract to see who is responsible.

Owner's Issues -

Janet asked that Brookstone Builders make sure the fence is secure every evening.

There was an odor coming from the staff room. Brookstone felt this was from the welder. He is almost finished with his work.

Janet advised Brookstone that the Town budget is running short on the electrical line. She asked that the lights in the attic be turned off over the weekends.

D. Maynard: I would recommend that you leave the lights on because construction is going on. The equipment is increasing the electrical use, not the light bulbs. We are bound to have a safe work area by OSHA and we also have a company safety policy.

J. Bartels: At the end of the day I would like to walk around with Jack so we know what we are dealing with concerning our operations. One day we were left with no typewriter or intercom system. We still don't have our intercom system working. It makes operations very difficult.

J. Boardman: We gave them an extension cord to plug them in. It is a wireless intercom.

J. Bartlett: I thought we would end up with metal studs and a metal deck on top. We ended up with a wood deck. Will there be room for that?

J. Boardman: We are raising the roof because we got rid of the lime stone.

J. Bartlett: Do you care if it is metal stud work? I will review this with Art. If it is okay with you, I would prefer metal.

J. Bartels: Make sure that any wiring we need to do is timed in with other things that are being done. Also, the Building Inspector is recommending heat smart on the third floor. PSNH will evaluate how much it will cost.

B. McLaughlin: The Building Committee will need authorization to do that, since that is not part of the costs.

D. Maynard: The electrician will start next week.

B. McLaughlin: We have four 84' length of fiber optic cable that has been donated. How much of an issue would it be to run this wire at the same time the other wire is being run? It is small fiber cable. It will not be hooked up to anything.

D. Maynard: I don't think this will be a problem. I will speak to Rick Blase.

J. Bartels: Next week Blase is coming in?

D. Maynard: He will start the rough wiring.

Next week's schedule, weather permitting:

1. Rough electrical
2. Rough mechanical
3. Exterior framing
4. Furring out and framing on the third floor and insulation

D. Maynard: We can't do much on the masonry until the granite comes in. The roof will be closed up.

J. Bartels: Can we still get heat smart in after next week?

D. Maynard: You will have time. We will give you a heads up before hand.

J. Bartels: We are leaking up in the attic also.

J. Bartlett recommended going with 20 oz copper because of the acid rain.

B. McLaughlin: We can do a change order for this in the amount of \$190.00 in order to go to the 20 oz on the section of the roof that Brookstone Builders is building, so that all valleys will be the same.

Janet will contact Melanson Roofing Co to set up a date for starting their work.

The meeting adjourned at 9:20 a.m.

THE NEXT MEETING IS SCHEDULED FOR DECEMBER 17

Respectfully submitted,

Jo Ann D'Avanza

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INVOICE:

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2.5 hours @ \$10.00 per hour.....\$25.00

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