

**LIBRARY TRUSTEE  
MINUTES**

**SEPTEMBER 18, 1996**

**PRESENT:** Al Packard, Cathy Ball, Chuck Cornelio and Janet Bartels, Director.

Acting Chairman Packard called the meeting to order at 7:15 p.m.  
A quorum was not present.

**MINUTES OF AUGUST 21, 1996:**

Correction: Page 4, first paragraph should read: "A special Trustee workshop meeting to discuss and approve the 1997 budget request will be held on Wednesday, August 28, 1996 at 7 p.m. This meeting will be chaired by C. Benthien. A. Packard will chair the next Trustee meeting." These minutes were tabled.

**MINUTES OF AUGUST 28, 1996:**

A. Packard asked that these minutes reflect a total amount for the library budget. The Trustees approved \$230,442 under general fund library administration and under library facility, \$35,098. These minutes were tabled. The revised figures forwarded to the Trustees included 53 weeks, rather than 52, so they were slightly larger.

**TREASURER'S REPORT:**

Janet distributed a written report prepared by Maureen McLean. Janet also distributed an income report.

**DIRECTOR'S REPORT:**

**Children's Program Schedule** - The library is looking for alternate sites. The after-school program for grades 1-3 held at the library will be held at Maple Avenue School library beginning in October while the renovation is occurring. Pre-school story time may be held at the Episcopal Church.

**Literacy Program** - This program is going well. There are approximately 4-5 people enrolled.

**Automation** - Janet reported that the Selectmen approved the \$10,000 for the computer program (matching funds). The library has been moved up to year one in the Town's computer program. These funds will be encumbered. \$2,200 is in trust funds, \$10,000 from the Town and \$12,200 is from the state.

**Youth Forum** - Janet attended this forum and reported on the various items involved.

**Ban Books Week** - This is scheduled September 28 through October 5. Drop-in activities will be available. A. Packard suggested Janet contact the newspaper regarding this item.

**OLD BUSINESS:**

**1997 Budget** - This budget was reviewed on August 28. There is an increase in the total budget proposed. This figure came after a lengthy debate. All of the benefits are now part of the library's budget, as well as the maintenance costs.

**Building Project** - A. Packard commended Ricci Allard for all the work she has done. Public Service was to remove their wire from the pole and Nynex was going to remove the pole. John Scruton is working on this.

**Branch** - A. Packard spoke with Dick Gagnon regarding the lease. Dick advised Al that the lease has been renewed with the landlord. Al advised Dick that there have been issues that have come up regarding this space. Al further advised that the Pinardville Community Association leased this space for the library and that the additional space could be used for other organizations, etc. It was not specific as to who would use this room when the library was not utilizing the area. If the library wishes to take over this lease, Dick Gagnon will bring it before his board. Al suggested that, perhaps, the library should offer to take over this lease.

Dick Gagnon advised Al Packard that they are still waiting for the signed lease from the library. The landlord advised Janet that he was willing to make one community space available.

Cathy felt a considerable amount of time has been spent on this issue. The issues the board has are security for the computer, the morale of the employees and safety of the employees.

The money to support the library space in Pinardville has been included in the 1997 budget request.

After discussion, the Trustees all agreed that they should begin to look for permanent space in Pinardville with a multi-year lease.

**NEW BUSINESS:**

**Ski and Skate Sale** - Janet had the sign up sheet and the brochure. This sale is scheduled for October 12 at the Rec Center from 10 a.m. to 3 p.m.

**Hours During Construction** - Janet has not yet met with the

contractor. This will be discussed further. Cathy spoke with Janet about a time line and weekly meetings in order to keep things organized.

Library Trustee Meeting Minutes  
September 18, 1996  
Page -3-

**Hiring of Page** - The Trustees reviewed a report from Marsha. This item was deferred.

The meeting was adjourned.

Respectfully submitted,

Jo Ann D'Avanza

**THESE MINUTES ARE SUBJECT TO APPROVAL**

**LIBRARY TRUSTEE  
MINUTES**

**SPECIAL MEETING OF**

**SEPTEMBER 25, 1996**

**PRESENT:** Carolyn Benthien (Chairman), Cathy Ball, Bob Torpey, Ricci Allard and Janet Bartels and Marsha Ciardullo.

Notice of this meeting was posted in two public places.

Carolyn called the meeting to order.

**OLD BUSINESS:**

**Hiring of Page** - Marsha reviewed her report with the board. Two applicants were interviewed. Both applicants are residents of Goffstown.

**B. Torpey moved, seconded by C. Ball to hire two pages, as recommended by Marsha. Voted unanimously in the affirmative.**

**Renovation Project** - Carolyn announced that the library received a donation from the Odd Fellows in the amount of \$32,000 for the renovation project. Thirty-one thousand, four hundred thirty seven dollars will be added as an addendum to the project to cover items that had previously been deleted. A \$300 plaque will also be purchased with this money acknowledging the donation. An article will also be submitted to the newspaper acknowledging this generous donation.

**B. Torpey moved that an addendum be written in the amount of \$31,437 for the additions as specified by Brookstone Builders. Seconded by R. Allard. Voted unanimously in the affirmative.**

Ricci advised the board that the Friends are looking for an outline of future endeavors, so that they can be prepared for fundraising, moving the stacks, etc. in advance. Ricci will be the contact person for the Trustees to the Friends.

The board also discuss the roof repair. Janet will contact a roofer. Additional funds may need to come from trust funds for this repair.

**B. Torpey moved, seconded by R. Allard to adjourn the meeting.**

Respectfully submitted,

Jo Ann D'Avanza

**THESE MINUTES ARE SUBJECT TO APPROVAL**

**INVOICE:**

Library Trustee Minutes  
September 18, 1996  
September 25, 1996

5 hours @ \$10.00 per hour.....\$50.00

Jo Ann D'Avanza  
PO Box 314  
Goffstown, NH 03045