

**LIBRARY TRUSTEES
MINUTES**

FEBRUARY 21, 1996

PRESENT: Brian McLaughlin (Chairman), Barbara Griffin, Theresa Pare, Carolyn Benthien and Library Director, Janet Bartels.

Chairman McLaughlin called the meeting to order at 7:11 p.m.

MINUTES OF JANUARY 17, 1996:

B. Griffin moved, seconded by C. Benthien to approve the minutes as presented. Voted unanimously in the affirmative.

TREASURER'S REPORT:

There was no report for review.

DIRECTOR'S REPORT:

Goffstown Library Day - Goffstown Library Day is March 9. Businesses in town have been asked to participate in a fund raising event.

GMILCS - B. Griffin moved, seconded by T. Pare to authorize the Director and Chairman of the Board of Trustees to enter into this GMILCS contract. Voted unanimously in the affirmative.

Library Services Construction Act Application - The Board authorized the Director to apply for a grant for public library construction and technical enhancement. The deadline for filing is March 1.

Literacy Program - Three people will receive tutor training in Manchester on March 5. Janet distributed the informational brochure for this program.

Trust Funds - Unencumbered 1995 Spartan Trust Funds in checking account - \$5,362.22. \$4,657.99 spent on magazines and newspapers in 1995. \$2,053.19 spent from the dividend account for magazines. \$2,604.80 spent from Spartan Trust Funds and gifts for magazines. \$565.63 spent so far on capital campaign for postage, envelopes, stationary and signature stamp. \$3,000 is needed for automation.

B. Griffin moved, seconded by T. Pare to encumber the remaining 1995 Spartan Trust Funds for automation and building and renovation. Voted unanimously in the affirmative.

T. Pare moved, seconded by B. Griffin that the 1996 Spartan Trust Funds be used for \$3,000 of periodicals and the balance be used for automation and building and renovation. Voted unanimously in the affirmative.

Fines collected for 1995 were \$4,635.40. **T. Pare moved, seconded by C. Benthien that the fines be used for the purchase of materials as deemed appropriate by the Director. Voted unanimously in the affirmative.**

Town Meeting Play - This play is scheduled for Friday, May 3 at GHS. Auditions will be held at the end of March. There will be approximately four rehearsals. Rebecca Rule will be available for two of the rehearsals.

OLD BUSINESS:

Renovation - B. McLaughlin reported the public hearing was held two weeks ago on the special articles. There was overwhelming support for the library project. No negative comments were received. The Budget Committee voted to approve the special article. B. Griffin attended a taxpayer committee meeting on February 14 to discuss this special article.

After some discussion, the Trustees agreed not to hang a banner at this time. As of this date, \$7,873 in contributions have been received for the building project.

An issue has arisen with the Friends' support. There have been representation that services were going to be donated and they have not. A bill has been received and there will be further investigation as to why there is a bill for alleged donated services to which there has been credit given to the donor.

Lost Book Policy - B. McLaughlin read a letter from a patron complaining about the lost book policy. The Director will check to make sure this family's cards have not been suspended. B. McLaughlin will respond to this patron. The Trustees will revisit this policy in the near future.

NEW BUSINESS:

Resignation - Paula Baker has resigned as Library Trustee.

Chairman's Recommendations for the New Board -

1. Automate process for the trust funds.
2. Implement plan for library use during construction.
3. Formulation of building committee.
4. Presentation on GMILCS.
5. Staff should put together 3-ring binder for new members with 12 months of minutes, RSA's policies and trustee packets from the state. This binder should also include list of trustees with their address and telephone number.

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B. McLaughlin: I would like to take this opportunity to thank everyone on the board. This has been the best experience I have had in town government. It has been very rewarding. We got a lot done as a board. We lost our branch in Pinardville and then we were able to replace the branch. We donated the modular classroom to the Highway Department. We have been entered into the historic register and our renovation project is right on track. We had a lot of challenges and met them head on. I want to personally thank the Director for all her efforts. I will be here next month to kick off the new board.

C. Benthien moved, seconded by T. Pare to adjourn the meeting at 8:47 p.m.

Respectfully submitted,

Jo Ann D'Avanza

THESE MINUTES ARE SUBJECT TO APPROVAL

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INVOICE:

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4.5 hours @ \$10.00 per hour.....\$45.00

Jo Ann D'Avanza
PO Box 314
Goffstown, NH 03045