

## LIBRARY TRUSTEE MINUTES

JANUARY 17, 1996

**PRESENT:** Brian McLaughlin (Chairman), Dick Gagnon, Al Packard, Theresa Pare, Carolyn Benthien and Barbara Griffin (arrived at 8:45 p.m.). Also present was Janet Bartels, Library Director.

Chairman McLaughlin called the public hearing to order at 6:50 p.m.

### **GRANT HEARING:**

J. Bartels explained the grants she would like to apply for. They included:

Project grant from the NH Humanities Council for a book discussion series, "Consider the Source: Old Tales" to run from March 4 through April 29. J. Bartels would apply for \$600 with a \$60 cash match.

Project grant from the NH Humanities Council for the youth-adult summer reading program; a film discussion series for July. J. Bartels would apply for up to \$600 with a 10% match.

Touring program grant from the NH State Council on the Arts for a play reading of Rebecca Rule's "Town Meeting" to be held in early May. J. Bartels would apply for \$150.

Foundation grants through Pontine Movement Theatre to bring their production of "Country of the Pointed Firs" to Goffstown in the fall. J. Bartels would apply for \$500 - \$700 with a \$300 match.

The theme of the 1996 Summer Reading Program will be, "Reading.. The Best Game Around". In order to provide the children of Goffstown with the broadest experience possible, M. Ciardullo would like to apply for program funding from the NH State Library and the NH State Council of the Arts in the form of Kids, Books and the Arts Grant in the amount of \$100 and from the Mary Louise Billings Trust Fund for up to \$500.

There was no public comment.

The public hearing was declared closed at 6:56 p.m.

B. McLaughlin called the Trustee meeting to order at 7:00 p.m.

**OLD BUSINESS:**

**G.M.I.L.C.S.** - Art Bryan, Director of the Wadleigh Memorial Library and President of GMILCS, and Paul Erickson, Systems Administrator for GMILCS, appeared before the Board to discuss this issue.

A. Bryan: GMILCS is a forward moving organization. The original GMILCS was conceived in 1986 by a number of libraries (6-7) who were interested in applying automated technology to library services. The Federal Government came through with money through the State Library allowing the establishment of computer centers for library services. We got one of the centers. It was to pool bibliographic records. We managed records for 48 libraries. The one big condition in accepting this, was that the State Library mandated which computer system we would use.

In 1992 the computer system was sold to another company and the State revenues fell. The State decided they would no longer support this distributed network. Technology had changed. It was now possible to put up one central computer that would handle more information. The State made a determination that they were not interested in supporting individual town data bases. Everyone was told if you want a circulating system, you pay for it.

Initially, eight libraries out of the big GMILCS group put their monies together and continued running the automated cooperative. We realized the only way to accomplish this was to borrow the money; so we incorporated as a non-profit. Three systems were considered; Triple I, Gaylors and Dynix. In 1993 a contract was awarded for the Dynix system. We have a five year lease/purchase on the hardware and software.

T. Pare: Goffstown agreed to join full time beginning in September 1996.

A. Bryan: The rest of us have moved forward. We have added Salem and we are negotiating with Derry. We are possibly going to put a moratorium on future growth after Derry in order to regroup. Londonderry is also very interested in joining. The new member must pay whatever it takes to upgrade our capacity.

P. Erickson: We offer administration of the system, technology and equipment and the functionality. As the system administrator, I am doing a good portion of that for the City of Manchester for my job. Part of my job in supporting the membership is going out in the field, doing site visits and

helping them move forward. Part of my salary is supplemented by GMILCS. The City Library has a person who is the technician in the reference section. Her role is becoming more limited. The third job description we have is a new job to the group and that will be a library service person; evaluating new services and working extra hours with the new libraries going on board with implementing issues.

We have four types of telecommunications running; dial modem, seven of the libraries are using multi-plexors and NH College Library had upgraded to routers. The most current technology is the router technology using frame relay lines from Nynex.

We support dumb terminals and PC's. Software and support is presented to us with a turn key system. Modules, we offer a shared data base.

I brought a draft document in identifying what the process would look like.

A. Bryan: The original time frame for the budget sheet - we would prepare budgets by October for the subsequent year beginning in July. We pay Dynix annually for a service contract and the lease payment in October. Our fiscal year is July 1 through June 30. Moving the time frame back is not a problem for the organization. Any budget is subject to amendment. Having the base budget by July 1 is not impossible. The budget is drawn by a committee and anyone who wants to participate can attend all meetings. All towns have one vote. We realized we had to add staff. We agreed to create a part-time position at 12 hours per week. This will go to 20 hours per week on July 1. This added \$12,000 to our budget. Our budget is now \$110,000 per year. This person is a contract employee on a year to year basis.

We are looking at putting GMILCS as a domain on the Internet. The rate at which we get there will depend on the money. It would be charged to you if took it, but it would not be charged to you if you did not.

T. Pare: The Board has agreed to buy the older equipment from NH College.

A. Bryan distributed copies of the formula of fees for all participating libraries. He also distributed the budget and the latest audit.

B. McLaughlin thanked these gentlemen for coming in to discuss this matter.

**MINUTES OF DECEMBER 27, 1995:**

**T. Pare moved, seconded by A. Packard to approve the minutes as presented. Voted unanimously in the affirmative.**

**TREASURER'S REPORT:**

No report.

**DIRECTOR'S REPORT:**

**GMILCS** - J. Bartels reported monies are available and the equipment is at NH College.

The equipment includes: Multi-plexers & DSC-CSU's from NH College for \$1,200, two port licenses from Dynix for \$1,000, two bar code readers for \$1,300 to \$1,500, Installation of digital line for \$900, Two modems for a total of \$300 and two terminals for a total of \$50.

**T. Pare moved, seconded by C. Benthien that we authorize the Director to expend the funds for GMILCS purposes as outlined in her Director's report. 5-in favor, 0-opposed, 1-abstained. Motion carried.**

**Serving of Alcohol - T. Pare moved, seconded by D. Gagnon that we not allow the serving of alcohol in the Library for any event. Voted unanimously in the affirmative.**

**Recommendation for Hire** - J. Bartels recommended a candidate for the part-time library assistant position effective immediately.

**A. Packard moved, seconded by C. Benthien to approve the hiring as recommended by the Director. Voted unanimously in the affirmative.**

**OLD BUSINESS:**

**Renovation** - A Fund Raising Committee meeting was held last week. Carolyn reviewed the information with the Trustees. This committee will continue to meet every two weeks until the end of February. Their goal is to raise \$15,500 (\$1.00 per person).

B. McLaughlin reported that Gary Meehan's fees are \$18,000. There would be additional fees for photo copying, etc. Art Rose is preparing a contract for the Building Committee.

Donations should be made out to the Library-Town of Goffstown and mailed to the attention of Gini Barss.

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The public hearing for Town Special Articles is February 7 at 7:00 p.m. at GHS.

**Budget** - The Town operating budget was approved by the Budget Committee.

**Portable Classroom** - B. McLaughlin signed the deed. This classroom is now the property of the Town/Public Works Department.

**NEW BUSINESS:**

**Grants** - D. Gagnon moved, seconded by A. Packard to approve the grants as outlined by the Director at the Grant Hearing. Vote: 5-in favor, 0-opposed, 1-abstained. Motion carried.

**A. Packard** moved, seconded by T. Pare to adjourn the meeting at 9:06 p.m.

Respectfully submitted,

Jo Ann D'Avanza

**THESE MINUTES ARE SUBJECT TO APPROVAL**

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**INVOICE:**

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5 hours @ \$10.00 per hour.....\$50.00

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