

**LIBRARY TRUSTEES
MINUTES**

OCTOBER 18, 1995

PRESENT: Brian McLaughlin (Chairman), Barbara Griffin, Paula Baker, Carolyn Benthien and Theresa Pare. Also present was Janet Bartels, Library Director.

Chairman McLaughlin called the meeting to order at 7:00 p.m.

MINUTES OF SEPTEMBER 20, 1995:
The minutes were approved unanimously.

TREASURER'S REPORT:

The board reviewed the monthly budget report. Janet Bartels provided further information. The education line will be spent.

Janet presented a report concerning the Trust Funds relating to periodicals.

DIRECTOR'S REPORT:

Branch Library - Beginning this week, school buses will be bringing the children from Bartlett School to the branch for the after school programs.

The library will be closed Friday, November 10 and Saturday, November 11 for Veteran's Day.

November 13-18 is Children's Book Week. A special program will be held for adults on Monday, November 13 at 7:30 p.m. Jan Alberghene will speak about "What's good about children's literature and ways to encourage children to read beyond "Goosebumps".

Janet discussed her proposal for statistics week.

GMILCS - GMILCS has scheduled a meeting for October 19 to vote on the 96-97 budget. Goffstown's proposed dues are \$5,117.59. The increase is due to hiring additional staff for GMILCS and to offering Frame Relay.

A lengthy discussion ensued. There was a great deal of concern on the part of the Trustees concerning the additional funds required from Goffstown. Brian McLaughlin was directed to draft a letter to GMILCS concerning this issue. This will be discussed further at the November Trustee meeting. Barbara Griffin brought up the possibility of tying in with the Town's computer update plan. It was also suggested that Gini Barss attend the GMILCS meeting scheduled for October 19 along with Janet Bartels.

Staffing for 1996 - The Assistant Director's position had not been filled after David Brown's resignation. The decision to fill this position was going to be made in December. Janet proposed that the decision be made in October before the budget presentation on October 30.

The 1996 staffing, as outlined in Janet's proposal, was approved. This included one Head of Children's Services at 40 hours per week; two Library Assistants at 35 hours per week; two Library Assistants at 20 hours per week; two Adult Pages at 31 hours per week and three Student Pages at 19 hours per week.

The Assistant Director's position was left unfunded with the possibility of funding for this professional position in the future.

This proposal passed with a 3-2 vote.

Page Hiring - Janet Bartels proposed to hire a page for 6-10 hours per week. This proposal was approved unanimously.

OLD BUSINESS:

Personnel Evaluation - The board members were asked to submit their evaluation forms.

Renovation - Brian McLaughlin and Gary Meehan attended a recent Selectmen's meeting to update the Board of Selectmen on the progress with this project. Brian also mentioned that he received preliminary costs for the expansion. They are coming in on target. The board voted unanimously to raising a minimum of \$10,000 to offset the renovation of the Library C.I.P. project.

Portable Classroom - The board discussed the possibility of the Public Works Department using the portable classroom at the transfer station.

Meeting adjourned.

Respectfully submitted,

Jo Ann D'Avanza

THESE MINUTES ARE SUBJECT TO APPROVAL

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INVOICE:

Library Trustee Minutes
October 18, 1995

3.5 hours @ \$10.00 per hour.....\$35.00

Prior payment...	<u>\$90.00</u>
Debit for Aug...	<u>\$35.00</u>
Debit for Sept...	<u>\$47.50</u>
Current credit..	\$ 7.50
Total bill.....	\$35.00
Total due.....	\$27.50

Jo Ann D'Avanza
PO Box 314
Goffstown, NH 03045