

**LIBRARY TRUSTEES
MINUTES**

JANUARY 18, 1995

PRESENT: Brian McLaughlin (Chairman), Theresa Pare, Dick Gagnon and Paula Baker. Also present was Janet Bartels, Librarian.

GRANT HEARING -

Chairman McLaughlin called the grant hearing to order at 7:24 p.m.

1. Small project grant from the NH Humanities Council. This is a four part reading discussion series titled, "The New South". It begins on March 13 and ends on April 24 or May 1. The grant amount is \$500 to pay for humanists. The library is responsible for a 10% cash match.

T. Pare moved, seconded by D. Gagnon that the board authorize Janet to fill out the paper work to submit this grant. Voted unanimously in the affirmative.

2. Touring Program Grant from the NH State Council on the Arts. Ha' Penny Theater's production of "Trashworld", a community ecology play will be scheduled for April 20 at Goffstown High School for the 25 anniversary of Earth Day. This play is co-sponsored by the Solid Waste Commission. The Grant amount of \$1,000 needs to be matched equally by the sponsoring organization. Matching funds will be secured from existing seed money (remainder of the rural arts grants), ticket sales, playbill ad sales, refreshment sales and donations.

A motion was made by T. Pare, seconded by D. Gagnon that we go ahead and try to secure this grant. Voted unanimously in the affirmative.

The public hearing was closed at 7:25 p.m.

Chairman McLaughlin called the meeting to order at 7:26 p.m.

MINUTES OF DECEMBER 21, 1994:

A motion was made by D. Gagnon, seconded by T. Pare to approve the minutes as printed. Voted unanimously in the affirmative.

TREASURER'S REPORT:

Janet distributed copies of Charlotte's report for the Annual Town Report.

DIRECTOR'S REPORT:

Janet reported the following donations have been received:

\$720 Lions Club for large print books.
\$250 from Bartlett Community Club for Reading Rainbow Books at the branch.
\$250 Mary Louise Billings Trust for Bill Staines.
\$ 50 from the Garden Club for gardening books.
Donation of a computer with CD ROM for branch will be forthcoming from Mark McCormick.

January 25 is Robert Burns Day at the library and the branch.

The next Trustee meeting is scheduled for February 15. The personnel policy report will be presented along with the draft of the staff written information policy.

The Town Budget Public Hearing is scheduled for Tuesday, January 24 at 7 p.m. at GHS.

Two buses have been scheduled for runs from Bartlett School to the branch library. They will leave Bartlett School at 3:20 p.m. After-school programs will run Thursdays and Fridays from 3:30 - 4:30 p.m. There is also a bus running from Roy Apartments on Thursdays between 1:00 - 3:00 p.m.

OLD BUSINESS:

DEPARTMENT HEAD MEETING:

Janet attended a department head meeting recently. The Board of Selectmen requested that department heads provide statistics for activity levels. Janet provided the report used for statistic week. J. Scruton was asked to compare these figures to last year's report. He noted a drastic decrease in activity level. Brian reported he attended the Selectmen's meeting this week and explained that this survey was conducted one week out of the year. This particular survey was done during the first full week of operation of the branch, which resulted in a loss of 100 people.

GOALS AND OBJECTIVES:

Janet has been developing goals and objectives with the staff. This item will be continued to a future agenda.

NEW BUSINESS:

SAFETY COMMITTEE:

This committee will be meeting quarterly. Sue D. will be representing the Library, as well as the town hall staff. Brian

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will contact Sue to advise her of the Library's safety concerns.

A motion was made by P. Baker, seconded by D. Gagnon to adjourn the meeting at 8:15 p.m.

Respectfully submitted,

Jo Ann D'Avanza

THESE MINUTES ARE SUBJECT TO APPROVAL

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INVOICE:

Library Trustees Minutes
January 18, 1995

3.5 hours @ \$10.00 per hour.....\$35.00

Jo Ann D'Avanza
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