

LIBRARY TRUSTEES
MINUTES

DECEMBER 15, 1993

PRESENT: T. Pare (Chairman), B. Griffin, C. McRae, P. Henk (Budget), B. Warren, P. Baker and D. Gagnon. Also present was J. Bartels, Library Director.

The meeting was called to order at 7:00 p.m.

MINUTES, NOVEMBER 17, 1993:

A motion was made by B. Griffin, seconded by B. Warren to approve the minutes as printed. Vote: 5-in favor 0-opposed 1-abstained. Motion carries.

TREASURER'S REPORT:

This report was mailed out with the minutes. J. Bartels reported that the roofer has not been by to do the work as of this date. P. Henk will try to reach him. J. Bartels also reported that she is looking into a new intercom system and she would like to have the carpets cleaned.

Monies received - \$100.00 for children's books from Louis Stark. On December 12, 1993 \$638.29 was received from Fidelity Spartan short term capital gains. These monies are in addition to the report that was distributed.

TRUST REPORT:

P. Baker distributed a report on trust funds. She reported that in April of 1993 Spartan was at 5.9%, it is now at 5.6%. Capital gains are not included in the yield, just the monthly interest. The Billings donation was earmarked for children. 1.85% of any projected income should be spent on children's books. Spartan is paying the highest yield right now. The percentage for periodicals has changed as well. Funds have been encumbered for the computer and the building needs for 1992, to date, have not been completely spent. J. Bartels and C. Davenport will report to the board in January on the current balance in the checking account and give a detailed report of the trust funds.

DIRECTOR'S REPORT:

J. Bartels has not had a chance to inspect the portable classroom, but will do so shortly.

There are a few issues to be resolved with the computer. After these issues are resolved, J. Bartels will pay the invoice. The FAX machine is in. J. Bartels will have procedures for the FAX and computer for the next meeting.

J. Bartels attended a GMILCS meeting and distributed information to the board concerning Goffstown's commitment. Currently, Goffstown is profiled and our records are being entered. The State is holding records. Once everything is loaded and running, Goffstown's codes need to be entered. If the dial up phone service is needed, there may be some additional costs.

Holiday Hours - A motion was made by B. Griffin, seconded by P. Baker that the library will be open the same hours as the town hall on Thursday, November 23, 1993. Vote: All in favor. Motion carried.

J. Bartels reported that she will be ordering the CD ROM.

The budget committee/sub-committee approved the library budget, it now goes to the full committee.

J. Bartels will be meeting with someone in January regarding the Volunteer Coordinator position.

BUDGET REPORT:

B. Griffin reported that the sub-committee made minor adjustments to the Selectmen's budget.

OUTREACH CENTER:

T. Pare reported that there is a house for sale in Pinardville on Mast Road. The asking price is \$115,000. B. McLaughlin and D. Gagnon will follow up on this. B. Warren stated that he would like to see our presence in Pinardville and would like to study the feasibility of this building. J. Bartels stated that a realtor also expressed interest in having the library located in Goffstown Square if he is able to purchase this building from the FDIC.

OTHER BUSINESS:

D. Gagnon distributed information from the Optimist Club. They would like to have the Outreach Center open from January 8th through April 23rd on Saturdays. The Optimist Board of Directors approved this unanimously and would like to have permission to do this. A motion was made by B. Griffin, seconded by P. Baker to approve the Optimist Club's request to use the library on Saturdays from 10 a.m. to 12 p.m.

LIST OF TRUSTEES:

P. Baker distributed this information to the board.

LSCA TITLE II GRANTS:

T. Pare received solicitation on this grant. It is for technical and construction. She stated that the State needs to know by January 15th if Goffstown will be applying for this grant. The total cost of what was spent on the computer to date is \$2,424.00.

C. McRae made a motion to adjourn the meeting. This was seconded by P. Baker.

Respectfully submitted,

Jo Ann D'Avanza

THESE MINUTES ARE SUBJECT TO APPROVAL

INVOICE:

Minutes of Library Trustees
December 15, 1993

2 hours @ \$10.00 per hour.....\$20.00

Jo Ann D'Avanza
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