

LIBRARY TRUSTEES
MINUTES

AUGUST 26, 1993

PRESENT: Theresa Pare (Chairman), Brian McLaughlin, Paula Baker, Dick Gagnon, Bob Warren (arrived at 7:30 p.m.) and Chris McRae. Also present was Library Director, Janet Bartels.

Chairman Pare called the meeting to order at 7:20 p.m.

REVIEW OF BUDGET:

B. McLaughlin reported that he met with B. Griffin and J. Bartels on Tuesday evening, August 24th, for the purpose of reviewing the budget. Two changes were made to the Director's budget -

The building and maintenance line was increased from \$2,300 to \$3,300. The outreach line was reduced from \$2,500 to \$2,000.

The salaries will receive the normal 2% plus COLA. There is a request for an additional 11.5 hours for a page at an average of \$6.12 per hour.

The only other expense is for the outreach center at a total cost of \$4,500. This figure includes rent, insurance and taxes. It does not include utilities.

The board agreed that a 0% budget does not allow the library to retain the present service level. By going with a 0% budget, would also eliminate the outreach center. The total increase for the proposed budget is 5.85%. There was a question on whether the lease would need to be voted on at town meeting. B. McLaughlin reported that a non-binding agreement needs to be submitted to the realtor by next month.

A motion was made by P. Baker, seconded by D. Gagnon that the board of trustees accept both the request and review budgets as presented by J. Bartels and B. McLaughlin. Vote: All in favor. Motion carried.

SCHOOL BOARD NEWS:

B. McLaughlin reported that he attended the last school board meeting to request that the outreach center be granted an additional year at Bartlett School. A motion was made at that meeting to extend this agreement for one year with the condition that the library administration work with the school principal on the appropriate display of materials. This subject on the agenda for the next school board meeting for an update.

PERSONNEL ISSUES:

A motion was made to go into non-public session at 7:45 p.m. to discuss personnel issues.

ROLL CALL:

B. McLaughlin - yes
D. Gagnon - yes
C. McRae - yes
P. Baker - yes
T. Pare - yes
B. Warren - yes

A motion was made to exit non-public session at 8:20 p.m.

ROLL CALL:

B. McLaughlin - yes
D. Gagnon - yes
C. McRae - yes
P. Baker - yes
T. Pare - yes
B. Warren - yes

A motion was made by B. Warren that the Board of Trustees adopt the performance review of the Director, dated April 1, 1993, as submitted and reviewed by the Trustees. This was seconded by P. Baker. Vote: 4-in favor 0-opposed 2-abstained.

A motion was made by B. McLaughlin that the personnel committee meet with the Director to formulate a process that is acceptable to both parties for the purpose of amending the personnel policy. This was seconded by P. Baker. Vote: All in favor. Motion carried.

OTHER BUSINESS:

C. McRae reported that there is a broken window at the library.

Grant - J. Bartels reported on the available of a \$100.00 grant. A motion was made by B. Warren, seconded by B. McLaughlin to authorize the Director to apply for this grant. Vote: 5-in favor, 0-opposed, 1-abstained.

A motion was made to adjourn the meeting at 8:30 p.m.

Respectfully submitted

Jo Ann D'Avanza

THESE MINUTES ARE SUBJECT TO APPROVAL

THE NEXT MEETING IS SCHEDULED FOR TUESDAY, OCTOBER 15TH

INVOICE:

Library Trustees Minutes
August 26, 1993

1.5 hours @ \$10.00 per hour.....\$15.00

Jo Ann D'Avanza
PO Box 314
Goffstown, NH 03045

September 3, 1993
agreed that a 0% budget does not allow the library to retain the present