

Goffstown Public Library—Position Available

Library Aide—Circulation & Interlibrary Loan

The Goffstown Public Library is seeking TWO Library Aides for 20 hour/week positions at our public/circulation desk. This frontline position requires strong customer service & communication skills; ability to multitask, prioritize & thrive in an often fast-paced environment. High school diploma/GED required; some college preferred. Starting \$13.92/hr. with an increase to \$15.68/hr. at the end of a successful trial period. Prior public service experience required, preferably in a public library.

Schedule 1 (subject to change):

Mondays	12:00 p.m. -5:00 p.m.
Tuesdays	3:00 p.m.-8:00 p.m.
Wednesdays	3:00 p.m.-8:00 p.m.
Fridays	8:30 a.m.-2:00 p.m.

Schedule 2 (subject to change):

Wednesdays	9:00 a.m.-2:00 p.m.
Thursdays	12:00 p.m.-5:00 p.m.
Fridays	12:00 p.m.-5:00 p.m.
Saturdays	9:00 a.m.-2:00 p.m.

Benefits: Includes paid vacation and sick time after trial period is successfully completed. Employees enjoy a schedule of paid holidays throughout the year. Annual pay increases based on performance.

Deadline: Open until filled; interviews will be scheduled on a rolling basis. Application must be completed and submitted with a cover letter and three references to:

Dianne Hathaway, Director
Goffstown Public Library
2 High Street
Goffstown, NH 03045
Email dianneh@goffstownlibrary.com.
EOE/AA