

**Goffstown Public Library Board of Trustees
Building & Facilities Committee
Meeting Agenda – July 21, 2021**

Call to order 6:00 p.m.

In attendance: Samantha Homan, Don Descoteaux, Marc Van De Water, Dianne Hathaway (Library Director)

Old Business

1. Approval of minutes from May 5, 2021
 - a. Motion to approve by Marc Van De Water, seconded by Don Descoteaux
 - i. Motion passed unanimously.
2. Outstanding building updates:
 - a. Cleanup near parking lot
 - i. Clean-up to be done by the town groundskeeper, but is TBD based on his schedule.
 - b. Japanese Knotweed
 - i. Knotweed was sprayed and some of it is dead, but some of it is not.
 - c. Radiant flooring repair
 - i. Included in Library Director's Report this month. Replacement thermostat has been ordered and once it's in, the electrician will return to complete the repair.

New business

1. Review and discussion of painting estimates and budgeting
 - a. Neither Tuttle nor Jess Koch felt that budgeting for one side each year would not be necessary, as if the preparation and painting is done right, it would not need to be done that frequently.
 - b. Tuttle estimate \$18,000 for one long side and one short side (south and east sides).
 - c. Will defer to the full board for discussion and decision.
2. Updates from Dianne
 - a. West side door repair is ongoing.
 - b. Adjusted maintenance line in budget to allow from unexpected repairs.
3. Open forum

Parking lot

1. Building Committee recruitment (ETA Fall 2021)

Adjourned 6:20 p.m.

