

Draft Minutes for Buildings and Facilities Committee Meeting on 02/03/20201

Via Webex at 6:30 pm

Town of Goffstown

Right-to-Know Law Meeting Checklist

As Chair of the Buildings and Facilities Committee of the Library Board of Trustees, due to the COVID-19 Outbreak and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

The Buildings and Facilities Committee is utilizing a telephone conference line for this electronic meeting. The public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following telephone number 1-408-418-9388 and using the access code: 132 482 4224, following any other instructions.

b) Providing public notice of the necessary information for accessing the meeting;

The Library previously gave notice to the public of how to access the meeting using the available telephone number with the meeting posting.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;

If anybody has a problem with telephone access, please call (603) 497-2102.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Attendance: Samantha Homan, Chair; Aimee Huntemann, Minute Taker; Dianne Hathaway, Library Director (1 staff member on the 3rd floor)

Call to Order: 6:35 pm

Old Business:

1. Approval of Minutes: Samantha made a motion to approve the minutes for 1/06/2020, as amended. Aimee seconded. Motion passes 2-0-0.

New Business:

2. Discussion of Community Forum feedback:
 - Little input so far
 - Owner's of neighboring property attended
 - Good turn out
 - Some discussion of ways to incorporate the 'best view in town' in the addition, with mural of the view or donor wall of the Uncanoonuc mountains.
 - Solar panels for the addition would be an additional project down the road.
3. Update from Dianne:
 - Dark Fiber was merged with the town's dark fiber last week and the transition was pretty seamless.
 - Dianne is working with the IT dept. to get access to the public meeting part of Teams for future board meetings.
 - Candidate's Night has been cancelled, due to a lack of location to film.

Parking Lot:

- Building Committee- we will keep a list of potential members, and revisit this in the summer, and engage people closer to an actual start date for the work of the committee.

Important Dates:

4. Town Elections will take place on Tuesday, March 9th, 2021.

Action Items:

- Dianne is checking with Jason and Fred for how long their presentation will be at the next full LBOT meeting.

Next Meeting: Our next meeting is scheduled for 03/03/2020 at 6:30 pm

Motion to Adjourn: 7:19 pm

Minutes submitted by: Aimee Huntemann