

## Draft Minutes for Buildings and Facilities Committee Meeting on 03/04/2020

Attendance: Aimee Huntemann, Minute Taker; Steve Bouchard, Chair

Call to Order: 6:28 pm

Old Business:

1. Approval of Minutes from 2/5/20, Tabled
2. Elevator Siding: Samantha will contact Randy King and Jess Koch.
3. A slate roof tile came loose and will be repaired/replaced in the spring when it is safe to get on the roof again: Dianne will contact the usual company as well as Northpoint Roofing in the spring.

New Business:

4. Update on Phase 2: McFarland Johnson attended staff training day and will attend the April LBOT meeting to set timeline and move forward.
5. Items on the to do list: Proposals for siding and painting, 3<sup>rd</sup> floor flooring/carpeting, elevator arrow light repair/replacement, missing slate tile repair.

Motion to Adjourn: 6:35 pm

Minutes submitted by: Aimee Huntemann