

Special Meeting  
29 JAN 2020  
Call to Order at 6:17 PM

Members present:  
Aimee Huntemann, Diane Hebert, Samantha Homan, Lisa Iodice

**Discussion:**

- Foundation domain name discussion. Suggestion of domain name gplnhfoundation (gplfoundation already exists) with extensions of .com, .org and .net (to safeguard against possible phishing) be purchased. *Motion to authorize purchase of domain made by S. Homan, seconded by D. Hebert – 4 aye, unanimously passes.*
- Discussion of draft documents for minute taker position: job description, interview questions and fact sheet. *Motion to accept job description for minute taker made by L. Iodice, seconded by S. Homan – 4 aye, unanimously passes*
- Each of the four candidates for minute-taker position will be tentatively scheduled for ½ hour interviews with Chair and Vice Chair for time slots on Tuesday, February 4<sup>th</sup> between 10:30 am – 12:30 pm or Wednesday February 5<sup>th</sup> between 7 – 8 pm. *Motion to authorize Chair and Vice Chair to conduct interviews and bring hiring recommendation to full LBOT made by D. Hebert, seconded by L. Iodice – 4 aye, unanimously passes.*

Adjournment at 6:48 PM

Submitted by L Iodice