

**UNOFFICIAL
AS OF 12/27/05**

**LIBRARY TRUSTEE
MINUTES**

DECEMBER 21, 2005

PRESENT: George Fullerton (Chair), Steve Brzozowski, Hank Boyle, Sue Osburn, Lisa Iodice, Barbara Griffin (arrived at 7:38 p.m.), Steve Viggiano (Assistant Director), and Diane Hathaway (Director).

Chairman Fullerton called the meeting to order at 7:07 p.m.

ACCEPTANCE OF NOVEMBER MINUTES

**S. Brzozowski moved, seconded by L. Iodice to approve the minutes as presented.
Vote: 4-in favor, 1-abstained. Motion carried.**

PUBLIC COMMENTS

There were no members of the public in attendance.

TREASURER'S REPORT

The budget is 90% expended as of November 30, 2005. D. Hathaway has not heard from the Charitable Foundation; however, the check should be arriving shortly. The Library Trustee accounts were reviewed. Everything is in order.

DIRECTOR'S REPORT

Building – The painting is about ¾'s completed, and a second check for the work paid will be released. The town's groundskeeper (snow shoveler) has been out after a car accident.

Main Street Program – There will be a public meeting in January concerning the future of the Main Street Program.

Rotary – The Rotarians reading weekly at the Bartlett School (as part of the literacy project) was snowed out last Friday.

GMILCS – They met on Thursday, December 15 in Bedford for the annual holiday luncheon meeting.

November Statistics – Included in the packet. Circulation has increased. D. Hathaway will review the report for possible corrections.

Staff – 151 people enjoyed our Annual Patron Appreciation Open House. There has been a change in health benefits, which affected the staff covered under the single health benefits. They are now seeing less in their paychecks.

Computer Class Schedule – Classes begin in January. Information was provided to the Board members.

Friends of the Library – Their next meeting is scheduled for Tuesday, January 24 at 7:00 p.m.; “Knitting Night” will be held at 6:00 p.m. that evening as well.

Bookends Column – Provided to the Board members in their packet.

Article for Town Warrant -

H. Boyle moved, seconded by S. Osburn to approve the language for the following proposed warrant article:

To see if the Town will vote to authorize the Library Board of Trustees indefinitely, until rescinded, to accept on behalf of the Library gifts of personal property, other than money, which may be offered to the Library for any public purpose pursuant to RSA 202-A:4-d. This vote shall remain in effect until rescinded by a vote of the Town Meeting. The Library Board of Trustees must hold a public hearing before accepting any such gift valued at over \$5,000, and the acceptance shall not bind the library to raise, appropriate or expand any public funds for the Operation, repair or replacement of such personal property.

Voted unanimously in the affirmative.

OLD BUSINESS

Budget Committee

D. Hathaway and L. Iodice met with the Budget Committee recently and presented the Library budget.

Personnel Committee

No report.

Strategic Planning Committee

L. Iodice reported that a meeting was held last week. The ideas brought up at the focus group were explored. Ideas included a newsletter and a PowerPoint Presentation on GTV16. The non-users focus group will be organized shortly.

B. Griffin arrived at 7:38 p.m.

Parking Lot Expansion

H. Boyle will look into this matter further with the Planning Department.

G. Fullerton reported he received a letter from Officer Hammond . He will be coming forward with a recommendation to add additional lighting and signage at the municipal parking lot.

Investment Policy

The Board members had previously received the Town of Goffstown's policy, as well as the Merrimack Public Library's policy.

B. Griffin moved to adopt the Town of Goffstown's investment policy, pending a review in 2006. Seconded by S. Osburn. Voted unanimously in the affirmative.

H. Boyle moved, seconded by L. Iodice to invest the Charitable Fund monies in a short-term insured certificate of deposit for six months upon receipt. Voted unanimously in the affirmative.

2006 Election

Two Library Trustee positions are open for the March 2006 election.

NEW BUSINESS

Town Wellness Policy

The new Wellness Program has been revised and adopted by the Board of Selectmen on December 5, 2005. The staff at the Library has some concerns. Under Mandatory Criteria the level of activity has increased. Under Elective Criteria, No. 8 states "no absences from work due to illness or injury" does not seem reasonable. A suggestion was made that if an employee is under a doctor's care, a note should be provided that the employee qualifies for the level of activity as prescribed by the doctor. The Director questioned if the Trustees amend this policy, would the staff be eligible for receiving the \$5.00 per week. Clarification will be obtained. No action will be taken.

ADJOURNMENT

The next meeting is scheduled for Wednesday, January 18, 2006 at 7:00 p.m.

Meeting adjourned.

Respectfully submitted,

Jo Ann Duffy