

**UNOFFICIAL  
AS OF 10/16/08**

**LIBRARY TRUSTEE  
MINUTES**

**OCTOBER 15, 2008**

**PRESENT:** Lisa Iodice (Chair), Sue Plante, Hank Boyle, Jennifer Foley, Mike Lawler, Sara Santoro, Richard Chamberlin, Mike Pelletier, Ruth Ann Biron. Also Present: Dianne Hathaway (Director).

Chairman Iodice called the meeting to order at 7:00 p.m.

**APPROVAL OF SEPTEMBER 2008 MINUTES**

**S. Plante moved, seconded by H. Boyle to accept the minutes as presented. Voted unanimously in the affirmative. R. Biron and L. Iodice abstained.**

**PUBLIC COMMENTS**

No comments were received from the public.

**TREASURER'S REPORT**

D. Hathaway stated she had just received the reports today. The budget looks good. They are over extended on a few lines. The Library Improvement Fund has been received. The library is in the last month of the Finlay Challenge. The Trustee accounts were reviewed.

**DIRECTOR'S REPORT**

***Meeting Highlights*** – Weekly Rotary meetings and monthly board meeting; chaired GMILCS executive board and full board meetings; town department head meeting; NHLA conference vendor meeting; facilitated monthly book discussion group; budget presentation with Lisa to BOS and Budget Committee; GMILCS TechNet meeting; GMILCS circulation meeting; proctored one chemistry exam; attended monthly Hillstown Cooperative meeting in Amherst.

***Building*** – Children's Room and Staff/circulation area flooring project is completed.

***GMILCS*** – Meets on October 16 at the Derry Public Library.

***August and September Statistics*** – The upcoming statistics will reflect that the children's collection was unavailable for almost the entire month of September.

***Staff*** – New Page and Circulation Aide have started and both are doing very well. We will be working harder to get staff on the circulation desk for some additional training after hearing from the public about errors and inconsistencies.

***Outreach with Sandy –***

Meeting with Maple Avenue principal and staff regarding oral history/theatre project for next summer; Meeting with Bartlett principal and staff regarding same; Crispin's House planning session; 24-hour library opening on 9/11, 43 attendees; Crispin's Board meeting; Islam program, 28 attendees; GGCA meeting; Book Discussion 12 attendees; The War Tapes 6 attendees; The True Patriot 7 attendees.

***Friends of the Library –*** “Knitting @ Night” back on at 6:00 p.m. Their next regular meeting is October 28, 2008 at 7:00 p.m.

***Articles of Interest and Education –*** included in packet.

**OLD BUSINESS**

***Finance Committee –*** Investment Policy tabled.

**M. Pelletier moved, seconded by R. Biron to accept a \$39.50 donation from Angela Moser with no restrictions. Voted unanimously in the affirmative.**

**M. Pelletier moved, seconded by R. Biron to accept a \$20.00 donation from Harry Goff for local history. Voted unanimously in the affirmative.**

***Personnel Committee –***

The committee needs to meet about Dianne's review and annual merit. R. Biron has prepared the draft review and will discuss further with R. Chamberlin. The merit increases will be decided by November. The current formula will be reviewed further at the next Board meeting.

***Strategic Planning Committee –*** Further work will be done prior to staff review and Board.

***Procedure for Non-Public Minutes***

Tabled until further notice

**NEW BUSINESS**

***2009 Holiday Calendar –*** The day after Christmas was added to last year's calendar.

**M. Pelletier moved seconded by R. Biron to approve the 2009 calendar as presented. Voted unanimously in the affirmative.**

D. Hathaway reported that the library received a certified letter from the Town concerning a Planning Board hearing regarding the Donner property.

**ADJOURNMENT**

**Next Meeting – Wednesday, November 19, 2008.**

**Meeting adjourned.**

Respectfully submitted,  
Jo Ann Duffy