

**UNOFFICIAL  
AS OF 08/17/08**

**LIBRARY TRUSTEE  
MINUTES**

**AUGUST 13, 2008**

**PRESENT:** Lisa Iodice (Chair), Sue Plante, Jennifer Foley, Richard Chamberlin. Also Present: Dianne Hathaway (Director), Roger Richard (Budget Committee Rep), Mike Lawler and Sara Santoro.

Chairman Iodice called the meeting to order at 7:45 p.m.

**APPROVAL OF JULY 2008 MINUTES**

**Amendment: Page 1 tow should be town. J. Foley moved, seconded by S. Plante to approve the minutes as amended. Voted unanimously in the affirmative.**

**PUBLIC COMMENTS**

No comments were received from the public.

**TREASURER'S REPORT**

The Trustee accounts were reviewed. They CD's were reinvested for a six month time period beginning in June 2008.

**DIRECTOR'S REPORT**

***Meeting Highlights*** –Weekly Rotary meetings; chaired GMILCS executive board and full board meetings; town department head meeting; meeting with Sandy and school principals; NHLA conference committee meeting at Attitash; Crispin's House Softball Tournament; quarterly report wit BOS on 8/11.

***Building*** –Children's Room will be painted during transition to Polaris; flooring project will take place after Labor Day for a good part of September.

***GMILCS*** – Meets on August 14 at Kelley Library, Salem. August 27 is the day we come up on Polaris for everything. Last day for Horizon is August 21. Training has been happening since early August and will continue through the rest of the month.

***July Statistics*** – The library is very busy!

***Staff*** – Annual performance appraisals for staff should be completed by the end of August. Two resignations: one Page going away to college (expected) and one part-time aide who needs benefits and full-time hours. Applications are currently being accepted.

***Outreach with Sandy –***

2 Crispin's fundraising meetings  
1 Crispin's Board meeting  
HDC Meeting  
Meeting with elementary principals  
SRP finale  
Book discussion  
NHHC The Ballad Lives  
Finger Labyrinths  
4 weekly Adult SRP raffles

***Friends of the Library –*** “Knitting @ Night” back on August 26 at 6:00 p.m. Their next regular meeting is September 23, 2008 at 7:00 p.m.

***Articles of Interest and Education –*** included in packet.

**OLD BUSINESS**

***Finance Committee –*** Investment Policy tabled. The CD's have been reinvested for a six month period.

***Acceptance of \$670 in memory of Joyce Phelps restricted to large print books - J. Foley moved to accept the \$670 with the restriction. Seconded by R. Chamberlin. Voted unanimously in the affirmative.***

***2009 Budget Request –*** D. Hathaway distributed the final budget to the Trustees. The total budget amount is \$659,238, less revenue of \$5,900 = \$653,338, an increase of \$56,428 over 2008 or a 8.56% increase, minus Trustee monies, it amounts to a 7.73% increase. The budget overview is scheduled for September 8. The library presentation is scheduled for September 29. The deliberations are scheduled for Oct 14 and 20.

***S. Plante moved to accept the 2009 budget as presented. Seconded by J. Foley. Voted unanimously in the affirmative.***

***Personnel Committee –***

No report. Committee needs to meet about Dianne's review and annual merit.

***Strategic Planning Committee –***

The community meeting is scheduled for September 12 at 9:30 a.m. at St. Lawrence Church. A letter of invitation will be mailed on Friday, August 15. This meeting will be facilitated by Cheryl Byran, professional library consultant.

***Storage of Windows and Doors***

The windows and doors are now stored in the GAP building. The Trustees agreed, by consensus, that the Blondeau's will not be held liable for the windows and doors being stored on their property.

***Procedure for Non-Public Minutes***

Tabled until further notice. J. Foley suggested that a Trustee booklet be provided to all new Trustees including RSA's, Rules of Procedure, By-Laws, Personnel Policy, etc. R. Chamberlin will assist D. Hathaway on this project.

### **NEW BUSINESS**

#### ***Alternates to Board of Library Trustees***

Mike Lawlor and Sara Santoro are interested in serving as alternate trustees.

Mike Lawlor – I have lived in town for 15 years; I am a commercial real estate broker for 20. I am working on the downtown traffic planning committee. I have been an avid reader and library patron. Mike was also part of the original community forum.

Sara Santoro – I have been a life-long resident of Goffstown and have used several services at the library. I'd like to help out and offer my time.

**L. Iodice moved to recommend Mike Lawlor and Sara Santoro as alternate members to the Goffstown Library Board of Trustees. Seconded by R. Chamberlin. Voted unanimously in the affirmative.**

***21<sup>st</sup> Annual Municipal Volunteer Awards –***  
Received from NHLGC.

### **ADJOURNMENT**

**Next Meeting – Wednesday, September 17, 2008.**

**R. Chamberlin moved, seconded by L. Iodice to adjourn the meeting at 8:38 p.m. So voted.**

Respectfully submitted,

Jo Ann Duffy