

**UNOFFICIAL  
AS OF 07/04/07**

**LIBRARY TRUSTEE  
MINUTES**

**JUNE 20, 2007**

**PRESENT:** Steve Brzozowski (Chair), Hank Boyle, Richard Chamberlin, Ruth Anne Biron, Susan Plante, Lisa Iodice, Vivian Blondeau (Selectmen's Rep) and Dianne Hathaway (Director).

Chairman Brzozowski called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF MAY MINUTES**

**H. Boyle moved, seconded by S. Plante to approve the minutes as presented. Voted unanimously in the affirmative.**

**PUBLIC COMMENTS**

No comments were received.

**TREASURER'S REPORT**

The budget reports were reviewed. A statement for the new CAP account held at Citizen's Bank was received.

**DIRECTOR'S REPORT**

**Highlights** – weekly Rotary meetings and monthly executive board meeting; monthly town department head meeting; monthly NHLA board meeting (did not attend 6/19/07); facilitated monthly book discussion group; attended NELA conference committee meeting in Wilton; chaired GMILCS executive board and full board meetings; met with Lisa and Evelyn regarding CAP account; attended annual NHAIS meeting.

**Building** – the lighting project has been completed; window washing for the library was also completed on June 18, 2007. Jerry is back to work!

**GMILCS** – Scheduled to meet on June 21, 2007.

**May Statistics** – Included in the Boards' packet. The data base usage is down 48%.

**Staff** – Staff is busy with "Reading Road Trip USA"; kick-off is Thursday, June 21 at St. Lawrence Church at 5:30 p.m. Debra Durant has resigned and is now working as an office assistant at the Manchester City Library – no evenings or Saturdays.

***Friends of the Library*** – The annual book sale raised approximately \$1,400.00. Knitting @ Night is scheduled for June 26 at 6:00 p.m.

***Bookends Column*** –

Articles of interest were included in the Board's packet.

**OLD BUSINESS**

***Finance Committee*** –

L. Iodice reported that the savings account will be moved into the CAP account. This account has a balance of \$7,043.69. \$3,170 will be transferred to the Town and a portion will be used to purchase the video camera. The 30-day CD will earn \$15.00 in interest. The 6-month CD will earn \$95.00 in interest. There is a separate sub-account with a balance of \$5,000. Another CD is also linked to the CAP account in the amount of \$83,000. The Charitable Foundation monies are not included in the CAP account at this time, but will be transferred during the month of July 2007.

***Personnel Committee***

A Non-Public Session is needed.

***Strategic Planning Committee***

No report.

***Trustee By-Laws***

No report.

***Grasmere Town Hall***

Sandy Whipple attended their last meeting.

***Budget Committee Representation***

The representative from the Budget Committee to the Library Trustees has been absent for most of the meetings this past year. D. Hathaway has contacted Dan Cloutier, Chair of the Budget Committee about this issue previously. She contacted him again, via email, but did not receive a reply. After further discussion, the Board decided to include additional information in this year's budget presentation, rather than a condensed highlighted version.

**OTHER BUSINESS**

The membership to the NH Library Trustee Association has been renewed.

A letter was received from the Historical Society announcing that the Moving Wall items are now on display.

**NEW BUSINESS**

***Stips Estate***

D. Hathaway reported that she received information from the Attorney representing the Stips Estate that the Goffstown Public Library is scheduled to receive \$85,074.17 of unrestricted funds.

***Donner Property Update, 12 High Street***

The owner is in the process of completing the 22 conditions of approval. The property may be offered for sale.

***Personnel Plan***

The Goffstown Public Library does not have their own personnel plan; they have been using the Town's personnel plan for quite some time. The Trustees may want to make some changes to this plan in the future.

**NON-PUBLIC SESSION- RSA 91-A:3 IIa. Personnel**

**H. Boyle moved, seconded by R. Chamberlin to enter non-public session. A roll call vote was taken with all members voting in the affirmative.**

**H. Boyle moved, seconded by R. Biron to return to public session. A roll call vote was taken with all members voting in the affirmative.**

**H. Boyle moved, seconded by R. Biron to uphold the actions of the Library Director regarding a personnel dismissal. Voted unanimously in the affirmative.**

**H. Boyle moved, seconded by L. Iodice to seal the non-public minutes until released by a vote of the Board of Trustees. Voted unanimously in the affirmative.**

Chairman Brozowski will send a letter to this person advising them of the Board of Trustees' decision.

**ADJOURNMENT**

**H. Boyle moved, seconded by R. Biron to adjourn the meeting. So voted.**

**THE NEXT MEETING IS SCHEDULED FOR JULY 18, 2007.**

Respectfully submitted,

Jo Ann Duffy