

**UNOFFICIAL
AS OF 07/18/05**

**LIBRARY TRUSTEE
MINUTES**

JUNE 15, 2005

PRESENT: George Fullerton (Chair), Hank Boyle, Steve Brzozowski, Lisa Iodice, Sue Plante, Susan Osburn, Barbara Griffin, Dianne Hathaway (Director), Steve Viggiano (Assistant Director).

Chairman Fullerton called the meeting to order at 7:00 p.m.

PUBLIC HEARING TO EXPEND UNANTICIPATED REVENUE, GRANTS AND GIFTS

Chairman Fullerton called the public hearing to order. G. Fullerton read the public notice announcement into the record. The hearing was held for the purpose of receiving a \$345 grant and \$12,000 in donations and contributions for the Vietnam Moving Wall. No public comments were received, and the hearing was declared closed.

TERRY KNOWLES, NH ATTORNEY GENERAL'S OFFICE

T. Knowles explained that a question had arisen concerning the Trustees investing funds in the NH Charitable Foundation. She advised that the NH Charitable Foundation is not permitted to take funds from a municipality. They are only authorized to receive monies for a 501C3 purpose. She also advised that the Trustees could hire a financial manager, but cannot give away the funds. Ms. Knowles advised that the NH Attorney General's Office might be able to assist the Trustees concerning the original intent of these funds. B. Griffin will speak with the Finance Director. The Director will follow-up with the NH Charitable Foundation concerning the withdrawal of these funds.

ACCEPTANCE OF MAY MINUTES

H. Boyle moved, S. Brzozowski moved, seconded by S. Plante to approve the minutes as presented. Voted unanimously in the affirmative. B. Griffin and S. Osburn abstained.

PUBLIC COMMENTS

There were no members of the public present.

TREASURER'S REPORT

The Trustees reviewed the monthly expense report. Monies will be transferred from the savings account into the checking account. John Caprio has been in touch with Dianne

Hathaway concerning the budget. \$8,000 has been raised, to date, for the Vietnam Moving Wall.

DIRECTOR'S REPORT

Building Issues

Marc Tessier has been promoted to Building Supervisor and will assist Dianne with building issues. The new water cooler is on order. Dianne will obtain an estimate for the stonewall project. The painter has not yet completed the painting project, nor has he returned the Director's telephone calls.

B. Griffin moved, seconded by S. Brzowski to send a certified letter signed by the Director to the painting contractor demanding a completion date. Voted unanimously in the affirmative.

Circulation Numbers

The May 2005 statistics were provided.

Main Street Program

The Jeep Wrangler raffle is now underway until mid-October. Tickets are \$100 and only 20 tickets will be sold. Steve has taken Dianne's place on the Organization Team.

GMILCS

The meeting is scheduled for June 16, 2005.

Staff

Work continues for the Vietnam Moving Wall. Volunteers will all 58,000 names over a 72-hour period.

Friends of the Library

The Friends of the Library will meet on June 28, 2005. The book sale raised \$1,933.

Bookends Column

Included in the Board's packet.

OLD BUSINESS

Budget Committee

No report at this time.

Personnel Committee

No report at this time.

Long Range Planning Committee

The committee decided they need to expand. Letters have been sent to key boards in Town asking for volunteers to serve on this committee. The response date is July 20.

This item will be further discussed at the August board meeting. The Vision Statement was also reviewed and amended.

ADJOURNMENT

The next meeting is scheduled for July 20, 2005 at 7:00 p.m.

Meeting adjourned.

Respectfully submitted,

Jo Ann Duffy