

**UNOFFICIAL  
AS OF 05/19/95**

**LIBRARY TRUSTEE  
MINUTES**

**MAY 18, 2005**

**PRESENT:** George Fullerton (Chair), Hank Boyle, Steve Brzozowski, Lisa Iodice, Sue Plante, Dianne Hathaway (Director), Steve Viggiano (Assistant Director).

Chairman Fullerton called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF APRIL MINUTES**

**H. Boyle moved, seconded by S. Brzozowski to approve the minutes as presented.  
Voted unanimously in the affirmative.**

**PUBLIC COMMENTS**

There were no members of the public present.

**TREASURER'S REPORT**

The Director reported that the Vietnam Moving Wall donations are restricted for that use. They have been deposited into the trustee's checking account until a public hearing is held. It will be dispersed after the June Trustee meeting. Dianne and the Finance Department both have an excel spreadsheet of all donations. Approximately \$4,600 has been collected to date. The total expenses should be approximately \$10,000.

The Trustees reviewed the monthly expense report.

**DIRECTOR'S REPORT**

***Building Issues***

Originally, the Trustees discussed repairing the stonewall this year. Dianne will receive an estimate and include this project in the 2006 budget. The painting project is scheduled to begin on June 5. The new water cooler has been ordered.

***Circulation Numbers***

The 2003 and 2004 circulation numbers, by collection, were provided to the board members. The April 2005 statistics were also provided.

***Main Street Program***

The Annual GOLFstown Classic Golf Tournament is scheduled for June 3.

### ***GMILCS***

The Manchester power outage affected the Goffstown Library on May 9.

### ***Staff***

The taps player has been secured. The School Board is concerned about the condition of the field as a result of hosting the Moving Wall. The staff is meeting with the school administration tomorrow morning. Dianne will update B. Griffin at the conclusion of this meeting.

The Rotary Exemplary Employee breakfast will be held this month. Barbara Schuler will be attending.

**S. Brzowski moved, seconded by S. Plante to congratulate Barbara Schuler on being chosen as the library's exemplary employee. Voted unanimously in the affirmative.**

The summer reading program is titled, "Camp Wannaread".

### ***Friends of the Library***

The Friends of the Library will meet briefly on Tuesday, May 24 at 6:30 p.m. followed by their sponsored program, "Weight Management for Life" at 7:00 p.m.

### ***Bookends Column***

Included in the Board's packet.

### **OLD BUSINESS**

#### ***Budget Committee***

No report at this time. The new budget preparation will begin next month.

#### ***Personnel Committee***

S. Osburn and S. Brzowski met and began working on the Director's evaluation.

#### ***Long Range Planning Committee***

The committee met with the Director. They decided they would like to develop a larger committee to review the facility needs. The membership may include a Budget Committee member, a member of the Friends of the Library, etc. Planning for CIP would need to occur in the near future for facility additions and/or improvements, which may be needed. The Trustees felt that a survey should be conducted seeking input from the residents concerning facility needs. A larger committee will be formed shortly.

#### ***Parking Issue***

D. Hathaway will follow up with B. Griffin concerning the complaint filed against the Police Department over a parking dispute on High Street.

**NEW BUSINESS**

***Mission and Goals***

G. Fullerton distributed the present Mission and Goals, which need to be reviewed by the Board prior to the next meeting.

**NON-PUBLIC SESSION RSA 91-A:3 II a.**

**S. Brzozowski moved, seconded by L. Iodice to enter non-public session at 8:11 p.m. A roll call vote was taken with all members voting in the affirmative.**

S. Brzozowski distributed a draft of the Director's evaluation. The evaluation was discussed and reviewed by the Board of Trustees.

**H. Boyle moved, seconded by S. Brzozowski to return to public session at 8:39 p.m. A roll call vote was taken with all members voting in the affirmative.**

**ADJOURNMENT**

The next meeting is scheduled for June 15, 2005 at 7:00 p.m.

**S. Brzozowski moved, seconded by S. Plante to adjourn the meeting at 8:41 p.m. So voted.**

Respectfully submitted,

Jo Ann Duffy