

UNOFFICIAL  
AS OF 05/15/09

**LIBRARY TRUSTEE  
MINUTES**

**MAY 13, 2009**

**PRESENT:** Lisa Iodice (Chair), Jennifer Foley, Richard Chamberlin , Mike Lawler. Also Present: Dianne Hathaway (Director).

Chairman Iodice called the meeting to order at 7:00 p.m.

**PUBLIC COMMENTS**

None.

**APPROVAL OF APRIL 2009 MINUTES**

**R. Chamberlin moved, seconded by J. Foley to accept the minutes as presented. Voted unanimously in the affirmative.**

**TREASURER'S REPORT**

*Acceptance of \$2,400 Grant from the NH Charitable Foundation for our Goffstown...Its People, Its Stories summer project -*

**L. Iodice moved, seconded by J. Foley to accept the \$2,400 grant from the NH Charitable Foundation. Voted unanimously in the affirmative.**

*Acceptance of a \$365 grant from the NH State Library Kids, Books and the Art grant for magician Norman Ng to perform at our summer reading kick-off –*

**L. Iodice moved, seconded by R. Chamberlin to accept the \$365 grant from the NH State Library. Voted unanimously in the affirmative.**

*Acceptance of \$20 donation in memory of Karen Messier (beloved daughter of Dorothy & Rich Swauger) restricted to youth –*

**J. Foley moved, seconded by L. Iodice to accept the \$20 donation in memory of Karen Messier. Voted unanimously in the affirmative.**

The monthly Treasurer's Report was also reviewed. Postage is 67% expended. Due to the increase in postage, if email addresses can be obtained, emails will be sent out for overdue books, rather than using postcards.

**DIRECTOR'S REPORT**

***Meeting Highlights*** –Weekly Rotary meetings; monthly GMILCS executive and board meetings; town department head meeting; worked with GMILCS system administrator during her monthly visit; meeting

for Rotary fundraiser; Hillstown coop customer service workshop; attended monthly Main Street get-together; attended Saturday BOS workshop regarding village planning report; Gatsby Speakeasy!; chaired GMILCS budget preparation meeting; will wear my GMILCS president hat at the NHSL for meeting on May 13. Currently serving on GMILCS executive board as the consortium president, NHLA conference committee as vendor liaison, NELA conference programming committee, Goffstown 250<sup>th</sup> committee if meetings are when I can attend.

**Building** – Passed our annual elevator inspection; 2<sup>nd</sup> floor AC condensing unit will need to be replaced – Dave R working on that. Carpets throughout the building have been cleaned.

**GMILCS** – We’re working on the 2010 and 2011 GMILCS budgets.

**April Statistics** – Included in packet. Everything looks fabulous! Circulation is up 18%.

**Staff** – Patti and I attended a customer service workshop on May 1 that was very good. We will provide some training for the rest of the staff, probably in September. The staff worked very hard on the “Big Read”. We have hired Julie Campasano as our newest Library Aide at the circulation desk.

**Outreach with Sandy** –

Programs:

- Anime for Denise – 5 attendees
- Great Gatsby Discussion – 19 attendees
- Book discussion – 9 attendees
- Ms NH Sr. America – 10 attendees
- Speakeasy – 34 attendees
- GAHN – 3 attendees

Outreach:

- GGCA
- HDC meeting
- Maple Avenue – 3 classroom visits re: oral history project
- Storyteller coffee hour

**Friends of the Library** – Annual book sale on Old Home Day, June 6 from 9 am to 1 pm. Volunteers are needed! We will kick-off our centennial celebration with an ice cream social from 1 to 2 p.m. It was suggested that the new logo be displayed.

**Articles of Interest and Education** – included in packet.

## **OLD BUSINESS**

**Finance Committee** – Investment Policy tabled. The Trustees discussed the invoices for legal services for the land transaction. The Board wanted to make sure the charges were appropriate.

**Personnel Committee** – Merit and performance reviews have been tabled.

***Guidelines for Non-Public Minutes*** – R. Chamberlin provided a document for the Board’s review. D. Hathaway will provide formatting and distribute to the Board members. The Board also requested a binder be available containing the Trustee’s policies that could be used at the meeting.

**NEW BUSINESS**

***Strategic Planning*** – Annual Spring Art Show with Local Business & Main Street Program. Jen explained that the City of Concord holds a program where local businesses display the children’s artwork. Jen suggested that the Library hold a similar event. Jen discussed this with Robbie Grady. Robbie will speak to the Main Street Program about this idea. The Board was in favor of this idea, but did not believe it should be held on Old Home Day.

***Possible Regular Monthly Agenda Items: 1) Annual calendar guidelines; 2) update from new committees*** - Jen suggested that the monthly Agenda contain an item for committee updates.

***CIP*** – The request has been submitted to the BOS. The library is meeting with the CIP on June 11. M. Lawler and D. Hathaway will speak with C. Quiram prior to the CIP meeting, as the estimate is very preliminary at this time. The Board discussed the possibility of providing a total of 30 parking spaces, including the current spaces. The Trustees requested that D. Hathaway ask for an extension for the CIP presentation.

***Compensated lunch breaks*** – Tabled to June meeting.

***Furniture*** – The furniture that is no longer being used will be sold.

**NON-PUBLIC SESSION RSA 91-A:3 II a.**

**L. Iodice moved, seconded by J. Foley to enter non-public session. A roll call vote was taken with all members voting in the affirmative.**

**A motion was made by L. Iodice, seconded by M. Lawler to return to public session. A roll call vote was taken with all members voting in the affirmative.**

**ADJOURNMENT**

**J. Foley moved, seconded by L. Iodice to adjourn the meeting. So voted.**

**Next Meeting – Wednesday, June 17, 2009.**

Respectfully submitted,

Jo Ann Duffy