

**UNOFFICIAL
AS OF 03/18/04**

**LIBRARY TRUSTEES MINUTES
March 17, 2004**

Organizational Meeting

PRESENT: Terry Pare (Chair), Barbara Totherow, Lisa Iodice, Susan Osburn, Dianne Hathaway (Director), and Amy Lapointe (Assistant Director).

Chairman Pare called the meeting to order at 7:12 p.m.

ACCEPTANCE OF FEBRUARY, 2004 MINUTES

B. Totherow moved, seconded by S. Osburn to approve the minutes as amended.

Amendment: B. Totherow will be chairing the personnel committee.

Vote on the minutes as amended: 3-in favor, 0-opposed, 1-abstained. Motion carried.

ELECTION OF CHAIR AND VICE CHAIR

B. Totherow nominated Terry Pare for Chair and Barbara Griffin as Vice-Chair. Seconded by S. Osburn. Voted unanimously in the affirmative.

PUBLIC COMMENT

There were no members from the public present at this meeting.

TREASURER'S REPORT

The Board members reviewed the monthly report. The Building Renovation account was closed, and the monies were sent to the Fidelity Account. The Dividends account was also closed, and the monies were also sent to the Fidelity Account.

DIRECTOR'S REPORT

Building Issues

The door counter needs to be replaced. Landscaping maintenance for the year will be scheduled shortly.

Main Street Program

Main Street has hired a new program manager - Cathy Ewing, who started last Monday. Main Street had their St. Patrick's Day dance and silent auction last Saturday evening. Robbie Grady was the Grand Leprechaun.

GMILCS

GMILCS will be meeting on March 18, 2004.

February Statistics

The statistics for February were provided to the Board. Again, they are amazing!! Circulation was 2,000 items greater than February 2003.

Staffing and Training

The staff has used many hours of staff sick time over the last month. They are gearing up for the summer reading program. The theme for 2004 is "Check out a Hero". They will hold a truck rodeo with the other town departments. A Fisher Cat's baseball game is planned for July 9. Since the 2004 budget has been approved, the 12-week/20-hour library position will be in effect this summer.

Friends of the Library

Their next meeting is scheduled for Tuesday, April 27, 2004 at 7:00 p.m. They will no longer schedule monthly meetings. The Friends gave the library \$500 to spend on their wish list items. They will also pay \$250 for the summer concert held at the Town Common.

Bookends and Goffstown Spirit Column

Included in the Board's packet.

OLD BUSINESS

Personnel Committee – No report at this time.

Long Range Planning Committee – This committee needs to be rejuvenated.

NEW BUSINESS

Self Assessment of Library Board of Trustees – Dianne Hathaway received information from the PLA conference she recently attended on a self-assessment for Trustees, and thought it would be beneficial to conduct this survey in the next six months.

ADJOURNMENT – Next Board Meeting is April 21, 2004

B. Totherow moved, seconded by S. Osburn to adjourn the meeting. So voted.

Respectfully submitted,

Jo Ann Duffy