

**UNOFFICIAL  
AS OF 03/17/05**

**LIBRARY TRUSTEES MINUTES  
March 16, 2005**

**Organizational Meeting**

**PRESENT:** Barbara Griffin, Lisa Iodice, Hank Boyle, Susan Osburn, Steve Brzozowski, Susan Plante, Dianne Hathaway (Director), and Steven Viggiano (Assistant Director).

B. Griffin called the meeting to order at 7:08 p.m.

The newly elected Board members were sworn-in.

**ELECTION OF CHAIR AND VICE-CHAIR**

**G. Fullerton was nominated as Chair. Voted unanimously in the affirmative.**

**B. Griffin was nominated as Vice-Chair. Voted unanimously in the affirmative.**

**ACCEPTANCE OF JANUARY 2005 MINUTES**

**B. Griffin moved, seconded by H. Boyle to approve the minutes as amended. Voted unanimously in the affirmative. Two members abstained.**

**PUBLIC COMMENT**

There were no members from the public present at this meeting.

**TREASURER'S REPORT**

The first report for 2005 was received. The Trustee Account information was also received.

**DIRECTOR'S REPORT**

**Building Issues**

The plumber was here recently for some minor repairs. The water cooler needs replacement. The upcoming spring repairs include rebuilding the stonewall, completion of the painting project, and repair leaking elevator shaft.

**Main Street Program**

The St. Patrick's Day Dance and Silent Auction was postponed and has been rescheduled for this Friday, March 18.

**GMILCS**

Last month's planning retreat was successful. The all day budget meeting will be held this month. The Director will keep the Board updated.

**Mock Emergency Drill**

There was no activity at the library.

**February Statistics**

The circulation numbers are decreasing. There has been an increase in the amount of complaints regarding parking.

**Staffing and Training**

Fund raising has begun for the Moving Wall. \$1,378 has been received to date. The staff is working on scheduling a brainstorming session to begin long-range planning. Food for Fines was conducted last month. \$309.25 was collected along with 137 items of food.

**Friends of the Library**

The Friends meeting will be held on Tuesday, March 22 at 7:00 p.m. Their book sale is scheduled for June 4, which is also Old Home Day.

**Bookends and Hippo Column**

Included in the Board's packet.

**OLD BUSINESS**

**Budget Committee**

The Budget Committee representative to the library is John Caprio.

**Personnel Committee**

Susan Osburn would like assistance on this committee. Steve Brzozowski volunteered. The Director's review will be accomplished in the next few months.

**Long Range Planning Committee**

G. Fullerton had previously agreed to serve on this committee.

**NEW BUSINESS**

**Collection Development Policy**

The Board previously reviewed this policy in January.

**S. Osburn moved to adopt the Collection Development Policy as proposed by the Director. Seconded by L. Iodice. Voted unanimously in the affirmative.**

**Anonymous Letter Received by the Board**

The Trustees received a letter. No action was taken.

**Letter Received Regarding Parking**

The police came into the library during story hour and asked a patron to move her vehicle, which was parked on High Street. The patron then sent a letter of concern to the

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Trustees. This matter was referred to the Goffstown Police Department. B. Griffin will contact the patron. The Town Planner is proposing a committee to review parking in the village area.

**Alternates to Board**

There are presently no alternates to the Board.

**Notice of Attorney Generals Office**

Trust Fund Seminars will be held on Tuesday, May 31 from 1-4 p.m. The Director will provide this information to the Board members at the next meeting.

**Grant to the NH Charitable Foundation**

S. Viggiano asked for information from the Board members concerning this grant application.

**ADJOURNMENT – Next Board Meeting is April 20, 2005**

**S. Brzowski moved, seconded S. Plante by to adjourn the meeting. So voted.**

Respectfully submitted,

Jo Ann Duffy