

**UNOFFICIAL
AS OF 03/08/04**

**LIBRARY TRUSTEES MINUTES
February 19, 2004**

PRESENT: Terry Pare (Chair), Ken Rose (Vice-Chair), Barbara Totherow, Barbara Griffin, George Fullerton, Steve Brzozowski, and Dianne Hathaway (Director).
Chairman Pare called the meeting to order at 7:01 p.m.

ACCEPTANCE OF JANUARY, 2004 MINUTES

**G. Fullerton moved, seconded by K. Rose to approve the minutes as presented.
Voted unanimously in the affirmative.**

PUBLIC COMMENT

There were no members of the public present.

TREASURER'S REPORT

The 2004 budget has not yet been approved; therefore, the budget report shows all accounts in the negative. Information regarding the Endowment Fund was provided to the Board. The Board also reviewed the Trustee Account information.

DIRECTOR'S REPORT

Building Issues

Dianne hired a maintenance person to take care of replacement of the heater that had burned out, repair of the furnace room ceiling, and shelving on the 2nd floor. There had been an issue with snow shoveling this year; however, a high school student has been hired to take care of this.

Main Street Program

The committee is working on filling the manager's position. Approximately 12 applicants have applied. Dianne will step down from the Board of Directors at the end of her term. She will continue volunteering with other projects.

GMILCS

The GMILCS Committee met today. Nothing new to report.

Staffing and Training

The employees will be provided with ID cards. The cost to the library is \$1.00 per card. An application has been submitted to Sam's Club for a literacy grant. The theme for the summer reading program this year is "Checking Out a Hero". The department heads will participate in a truck rodeo. The CERT (Community Emergency Response Team) training will be held on March 1. The Director attended the PLA (Public Library Association) conference) in Seattle from February 24 through February 28.

Goffstown Library Trustee Meeting Minutes
February 19, 2004

Friends of the Library

Their next meeting is scheduled for Tuesday, February 24, 2004 at 7:00 p.m.

January Statistics

The statistics for January were provided to the Board. The figures are amazing! Dianne will be purging the patron database this month.

Bookends Column

Included in the Board's packet.

NEW BUSINESS

No new business to discuss.

OLD BUSINESS

Personnel Committee

B. Griffin has volunteered to chair this committee.

Long Range Planning Committee

T. Pare advised that this committee needs to be reestablished.

ADJOURNMENT – Next Board Meeting is March 17, 2004 – Organizational Meeting

The Board meeting was adjourned.

Respectfully submitted,

Jo Ann Duffy